

Unified damage slip feedback

March 2017, MORE Operations Committee

Amery, 1-10-2017: "I think it looks OK. However, I'm wondering about bullet point 3 under the "Remember" section at the top; it reads, "Put a dated message in the item record with a brief note about where/why you are sending."

What is the point in doing this when we're using the damaged item slip to report the damage? In other words, why report damage on both the item record and the item itself?

Other than that, I think it's an improvement over the separate forms."

Baldwin, 1-19-2017: "They are great and lot less time consuming!"

River Falls, 2-10-2017: "The size can be difficult to work with. Should it go inside of the book/item or attached to the front to cover the barcode.

The routing location should be at the very top. We are concerned that the bin sorters in WALTCO might not know where they need to be going without a separate routing slip.

Not all libraries use the patron record for looking up patrons (.p). Can we put a place on the form that includes the patron's name and phone number?"