

APPENDIX A
One-time Start Up Fee for Membership
1/18/08

New MORE members will pay the following:

New member libraries will be charged a one-time start-up fee based on access points. The fee covers a share in the capital cost for MORE equipment and software; the addition of a staff user license package to cover the number of staff workstations; MORE provided staff training; and all MORE produced materials. For purposes of this agreement, the current fee is \$4,500 per access point. The start-up fee may be subject to change as determined by the IFLS Board.

Access points are counted as follows; one for each staff work station* (each self-checkout station will be considered as 1 staff workstation); one for each four public Internet stations (for purposes of assessing access points, the number of Internet stations will be rounded up—1 through 4 Internet stations will equal 1 access point, 5 through 8 Internet stations will equal 2 access points, etc.); and one for each dedicated public access catalog workstation or each 1-70 daily library users per door count whichever is higher. A new member will be charged for a minimum of three (3) access points. To assist in calculation of the start-up fee, workstations will be listed by function (staff Innovative workstation, staff Internet workstation, dedicated public access catalog workstation or public Internet workstation) and IP address at the time of application for membership.

The new member shall, in addition, pay for bibliographic record extraction from their old system, any local equipment that is required and re-barcoding their collection if necessary. The new member must enter patron data manually as we currently do not have any reliable patron match points.

Partial payment of the startup fee is due when the Participation Agreement is signed. Payment of the remaining fee is due per the schedule established in, Appendix E, Payment Schedule.

It is required that each MORE member library provide a minimum of one staff and one public access workstation.

It is recommended that each member library provide the following workstations:

One (1) workstation for each staff* member on duty at any one time plus

One (1) public access catalog workstation or one for each 1-70 daily library users, as determined by a door count and calculated as a daily average based on actual days open between January 1 and December 31 of the same year.

Public Internet stations as recommended based on the number of daily patron visits.

*The term staff member does not include maintenance personnel or other staff who do not use a computer workstation to access Innovative Software for cataloging, reports, circulation, interlibrary loan, acquisitions or serials as part of their established job duties. Staff workstations that do not have Innovative Software loaded will be counted as one Internet station for purposes of counting access points. The MORE Administrator reserves the rights to verify which workstations have Innovative software loaded.