

MORE Operations Committee Minutes

November 17, 2025

Hybrid Meeting

Present: Meagan Bennett (Bloomer), Shelby Friendshuh (Rice Lake), Karen Furo-Bonnstetter (Woodville), Rochel Karlson (Glenwood City), Christine LaFond (Clear Lake), Su Leslie (St. Croix Falls), Jennifer Rickard (New Richmond), Tori Schoess (Roberts), Brandi Smith (Chippewa Falls), Jamie Smith (Hudson), Martha Spangler (Altoona), Paula Stanton (Eau Claire), Brianna Zemke (Somerset).

Also Present: Lori Roholt (IFLS).

Absent: Heather Johnson (River Falls), Jackee Johnson (IFLS), Christy Rundquist (Pepin), Christinna Swearingen (Ladysmith)

- 1. Call to Order:** Jamie S. called the meeting to order at 1:30 p.m.
- 2. Establish a quorum:** Established
- 3. Certification of compliance with open meeting law:** Compliance was verified.
- 4. Modify/approve agenda:** Motion made by Meagan B.; seconded by Paula S. Motion carried.
- 5. Approve minutes from May 14, 2025:** Motion by Jennifer R.; seconded by Christine L. Motion carried.

Old Business: NONE

New Business:

6. Moving holds on DVDs to Blu-ray: For the next few months an email will be sent out to all libraries about DVDs that will not be produced. Library staff will be given a date to contact their patrons who have holds to verify if they want a hold transferred to a Blu-ray instead. Library staff to cancel holds that do not want to transfer. If follow-up is not done by date specified all remaining holds will be transferred to the Blu-ray record.

This matter to revisited at a later meeting – 2 meetings from now to judge workability of this proposed process which will be similar to the one followed regarding holds on bootleg records.

7. Using email and tablets for paging lists: This is an informational matter letting libraries know that this is now a possible way to save on paper for paging. A

template was created by Lori under Paging Lists under Title the template has e for email. Eau Claire also has an option to reduce paper used for printing it starts with EC. There is also an option in Sierra not yet utilized by MORE that could be an option if libraries have tablets that they use for paging.

8. Updates to MORE Circulation Policies:

a) *Purging Last Patron Information approved March 17, 2006*

To be rolled into the Privacy Policy, no longer an individual policy. Motion made by Paula S.; seconded by Jennifer R. Motion carried.

b) *Privacy Policy approved December 5, 2003.*

MORE Privacy Policy

The **MORE Library Automation Consortium** (*to be changed*) recognizes both an ethical and a legal requirement to protect the privacy of library users' records. Ethical standards for the Library profession, and Wisconsin State Statute require that the privacy of customer records be maintained.

The MORE Consortium will take these actions to protect library users' privacy:

- ☐ No records of library use or other customer information will be made available to anyone, except in the course of necessary library business.
- ☐ Patron circulation records will only be divulged **in response to a court order**, (*to be removed*) as per State Statute or Federal law, or with the written permission of the individual customer.

*

The MORE Consortium also makes these recommendations to member libraries:

- ☐ All member libraries should adopt a local policy regarding privacy of library records.
- ☐ All member libraries train library staff to correctly handle requests for patron information (legally, and according to library policy).

**

***Purging last patron policy to be rolled into the privacy policy**

****Patron Opt-in Reading History is not accessible to library staff and must be directed to IFLS to be noted in this policy**

Motion made for Lori to make proposed changes and present to Executive Committee and Director's Committee without further input from the Operations Committee,

Motion made by Martha S.; seconded by Meagan B. Motion approved.

9. Adjourn: *Jamie S. adjourned the meeting at 2:38 p.m.*

Motion to approve made by Su L.; seconded by Rochel K.

Minutes respectfully submitted, Meagan Bennett - Bloomer