

MORE Operations Committee Minutes
May 18, 2023, at 2:00 pm
Virtual Zoom Meeting

PRESENT: Lori Roholt (IFLS), Jennifer Atkinson (Menomonie), Meagan Bennett (Bloomer), Amanda Feldt-Smith (Barron), Heather Johnson (River Falls), Christine LaFond (Clear Lake), Karen Furo-Bonnstetter (Woodville), Su Leslie (St. Croix Falls), Alyssa Nelson (Ellsworth), Claire Parrish (Rice Lake), Jennifer Rickard (New Richmond), Christy Rundquist (Pepin), Tori Schoess (Roberts), Kathy Setter (IFLS), Jamie Smith (Hudson), Martha Spangler (Altoona), Paula Stanton (Eau Claire)

ALSO PRESENT: Katelyn Noack (IFLS)

ABSENT: Jennifer Atkinson (Menomonie), Leslie LaRose (Augusta)

AGENDA:

- 1) **Call to Order:** Paula S. called the meeting to order at 2:03 pm.

- 2) **Roll Call/Establish a quorum:** Completed.

- 3) **Certification of compliance with Open Meeting Law:** Compliance was verified.

- 4) **Accept/modify the agenda:** Motion to approve the agenda by Karen F.; seconded by Christine L. Motion carried.

- 5) **Approve minutes from February 15, 2023 meeting:** Motion to approve by Jennifer R.; seconded by Christine L. Motion carried.

Announcements: None.

New Business:

6) **Mark Damaged option**

After going over this update from Sierra it was decided to table this discussion until our next meeting. The committee felt more information was needed to decide whether to implement this change. Lori will see if another system is currently using this function and would be willing to record the function in action so that the committee could see how this

would work in a library setting rather than just the written out description of the function.

7) Damaged item process discussion:

Concerns were raised about new items less than a month or two old that had reached the 10 check-out threshold for new/old status in regard to billing for damages. New books were returned with excessive water damage that prevented them from being circulated per owning library policy. But due to the damaged items guidelines, the owning library felt they could not charge for damages.

When is the damage considered water damage or non-functioning item damage? Do we need to clarify this?

It was decided to create a survey that will be sent out to MORE libraries to assess satisfaction with these new guidelines. Su Leslie offered to create this survey which will be presented to the committee at our next meeting for approval or modifications.

Also, of concern was the **missing item procedure**. Many libraries do not follow this procedure and instead send items back to the owning library with the yellow damage slip. <https://iflweb.org/knowledge-base/missing-parts-procedure/>

This item will be readdressed at our next meeting.

Old Business:

none

Next meeting: Monday, August 21, 2023, at 2:00 pm

Adjournment: Paula S. adjourned the meeting at 3:09 pm.

Respectfully submitted by Megan Bennett, Recorder.