MINUTES
MORE Executive Committee
February 4, 2022

Present/Attending: Shelly Rae (SA), Katherine Elchert (RL), Samma Johnson (CA), Allison Lutz (TL), John Thompson (IFLS).

Also Present: Lori Roholt, Bridget Krejci, Joanne Gardner.

CALL TO ORDER:

Rae (SA) called the meeting to order at 10:07 am.

ESTABLISH A QUORUM:

Johnson (CA) established a quorum by roll call vote.

COMPLIANCE WITH OPEN MEETING LAW:

Certification of compliance with open meeting law was confirmed.

AGENDA:

Elchert (RL) moved to approve the agenda. Johnson (CA) seconded. Motion carried.

MINUTES:

Lutz (TL) moved to approve the minutes dated January 7, 2022. Rae (SA) seconded. Motion carried.

A correction was noted on page 1, it should read meeting dates for 2022.

CHIPPEWA VALLEY TECHNICAL COLLEGE (CVTC) PATRON RECORDS POLICY DRAFT:

CVTC plans to join MORE on July 1, 2022. It needs to be decided how to enter the patron records into MORE. Roholt plans to discuss with MORE Operations Committee and CVTC Library leadership.

CVTC patron records will be automatically loaded into the MORE patron database each week from the college's records. Their patrons will need immediate access to online and physical materials when students enroll. Updates will occur weekly.

CVTC patron records will include the data required in the MORE Patron Registration Policy except the ACT150 value. Either account will work to borrow materials from MORE-member libraries and access online resources provided by MORE.

When records are loaded, each CVTC patron record will have a blank ACT150 field and will have an MBLOCK that will prevent the CVTC patron from borrowing materials from MORE-member libraries or placing holds via the MORE Online Catalog. Once the patron verifies their place of residence with a MORE-member library, staff would need to enter an ACT150 value, remove the MBLOCK, and remove the patron message with instructions.

Roholt noted that we need to make a procedure that staff can manage for both MORE-member libraries and CVTC staff. We cannot do a lot of duplicate checking and Roholt is not sure we would want to. CVTC patron records may exist in addition to a MORE patron record. One option would be to put a block on the MORE account and patron would use their CVTC account. Having two accounts would provide double access to online resources. Roholt does not see this as a problem or big issue. From the patron aspect, there could be some confusion of what is checked out on what account.

Johnson inquired if this would mostly impact the CVTC students and how many accounts would be affected. Roholt noted that the issue presents itself when the patron with a CVTC record comes into a MORE library. CVTC patrons may likely use online resources and are less apt to drive to the CVTC campus library for physical materials. CVTC students are likely getting their physical materials at their public library.

Rae inquired how staff would know if a patron were no longer a CVTC student. Roholt noted that CVTC has agreed to initially load only active or affiliates such as instructors. The automated weekly loads will aid in knowing if they are a student.

It was noted that whatever policy is in place, will have to be monitored and evaluated. Modifications could be made in consultation with CVTC staff. Libraries are in the business of serving our communities and broadening access to materials. Policy should not be designed around 1-2 patrons who take advantage of the services.

Thompson suggested the policy remain limited to one library card, except for when covered by other policies. Specifically stating CVTC policy is not needed.

Most of the discussions are procedural rather than policy. Discussions are continuing in among the MORE Operations Committee.

ADJOURN:

Thompson (IFLS) made a motion to adjourn at 10:47 am. Elchert (RL) seconded. Motion carried.

Joanne Gardner, Recorder