

**MINUTES**  
**MORE Executive Committee**  
*Friday, January 7, 2022*

**Present/Attending:** Shelly Rae (SA), Katherine Elchert (RL), Samma Johnson (CA), Allison Lutz (TL), John Thompson (IFLS).

**Also Present:** Lori Roholt, Kathy Setter, Joanne Gardner, Michelle Johnson (HA).

**CALL TO ORDER:**

Elchert (RL) called the meeting to order at 10:05 am.

**ESTABLISH A QUORUM:**

Johnson (CA) established a quorum by roll call vote.

**COMPLIANCE WITH OPEN MEETING LAW:**

Certification of compliance with open meeting law was confirmed.

**AGENDA:**

*Johnson (CA) moved to approve the agenda. Lutz (TL) seconded. Motion carried.*

**MINUTES:**

*Thompson (IFLS) moved to approve the minutes dated November 5, 2021. Johnson (CA) seconded. Motion carried.*

**2022 EXECUTIVE COMMITTEE AND  
DIRECTORS COUNCIL MEETING DATES AND FORMAT:**

Roholt noted the meeting dates for 2022 follow the standard schedule of the Executive Committee meeting the first Friday of the month and the Directors Council every other month on the third Friday. These dates have been posted to the MORE website. Roholt inquired if any obvious conflicts stick out.

The committee decided to bump the November Executive meeting to November 11, 2022, so it will not conflict with the WLA Conference. The budget hearing date was also discussed. Roholt added that this meeting is often shifted around and bumped to later June. In order to have later in June and avoid the Independence Day holiday weekend, the MORE Budget/Executive meeting was moved to June 17, 2022.

Roholt noted that Chippewa Valley Technical College (CVTC) can now handle hybrid meetings as they installed equipment for that. It was asked if the Executive Committee wanted to try holding budget-related meetings there to offer both in-person or remote attendance. The group agreed to hold the June 17, 2022, Budget/Executive meeting, and the

July Directors Council meeting at CVTC. Roholt will plan to test the use of equipment for ease of hybrid meetings.

### **ANNUAL REPORT NOTES:**

Roholt noted that MORE staff are working on getting prefilled data together to enter on the libraries' electronic annual report form once it is made available. Thompson (IFLS) noted that we are still waiting on the state to release the electronic annual report form. It is not known what was added or removed from the report for 2021.

Roholt reported that there was a statistical anomaly in 2021 from September to November where online renewals were not accurately credited to the checkout location. This likely occurred with the Sierra server migration. During this period of time, renewals were assigned to a circulation catchall group. The totals amount to approximately 5% of the libraries' total circulation. Roholt is suggesting that this number be proportionately distributed among the libraries. Roholt will provide an overview of the annual report data at the January Directors Council meeting.

Johnson (CA) inquired about annual report workshops that IFLS has offered in the past. Thompson (IFLS) noted that he is in conversations right now about offering events for early February. Committee members noted that they appreciated the in-person work sessions as well as the prerecorded sessions.

Other items for the January MORE Directors Council include discussion of the Love Your Library Campaign.

### **ADJOURN:**

*Elchert (RL) made a motion to adjourn at 10:40 am. Johnson (CA) seconded. Motion carried.*

Joanne Gardner, Recorder