

MINUTES
MORE Executive Committee
Friday, February 05, 2021

Present/Attending: Shelly Rae (SA), Katherine Elchert (RL), Samma Johnson (CA), Pamela Westby (EC), John Thompson (IFLS).

Also Present: Lori Roholt, Kathy Setter, Bridget Krejci, Joanne Gardner.

CALL TO ORDER:

Rae (SA) called the meeting to order at 10:00 am.

ESTABLISH A QUORUM:

A quorum was established.

COMPLIANCE WITH OPEN MEETING LAW:

Compliance open meeting law was confirmed.

AGENDA:

Johnson (CA) moved to approve the agenda. Elchert (RL) seconded. Motion carried.

MINUTES:

Elchert (RL) moved to approve the minutes dated December 4, 2020. Thompson (IFLS) seconded. Motion carried.

MORE BYLAWS REVIEW:

And

AGENDA ITEMS FOR DIRECTORS COUNCIL:

Roholt noted that the MORE bylaws are to be reviewed every two years. The last change was in 2019. Typically, the Executive Committee reviews the bylaws and suggests changes to the Directors Council.

The change in 2019 was to state that motions pertaining to amending the bylaws will be decided by three-quarter majority vote of member libraries present and three-quarter majority based on vote distribution.

There has been recent discussion of discussing a topic at one directors council meeting and then voting on at the next meeting. The bylaws are a place to codify that. There may be other things in the bylaws that need tweaking too. It is always good to have a fresh set of eyes reviewing the bylaws.

Johnson (CA) inquired if there should be a standing marketing committee. Roholt noted that Reb Kilde put together a group for marketing as a whole. Marketing is typically done at the system level.

The committee discussed a change in voting where the Directors Council would hold at least one meeting of discussion on a proposed motion to vote. Westby (EC) suggested at least one meeting to introduce and discuss, with a future meeting to vote on. This provides transparency regarding the timeline and process. Westby (EC) will look for information on this from the city. This also allows libraries to obtain input and feedback from their staff.

Setter noted this came up over the last budget hearing. The Executive Committee held a budget hearing in June and then the Directors Council voted on the budget in July. Roholt noted that the process may need to start earlier for adopting the MORE budget. The Directors Council would need to discuss in May, the budget hearing by the Executive Committee in June, then the vote by the Directors Council in July. There was some agreement that the budget discussion was “messy” in 2020 with a change in the budget between the budget review by the Executive Committee and the vote to approve at the July Directors Council.

The committee noted that not all items would require a minimum two-meeting. Thompson (IFLS) suggested that the group could decide to forgo the second meeting if 80% of the libraries were present and bypassing a second meeting would be widely accepted.

Westby (EC) noted that this ties into the next item of discussion on the agenda which is “Agenda Items”. There needs to be enough information when the agenda is published so the group will know what will be talked about. Having a proposal would be helpful. This would allow directors to get information from staff and input. Roholt noted that the current bylaws leave it vague how agendas are set. If members would receive the agendas and information a week ahead of the meeting, that allows members to formulate what they want to say.

When agenda items are proposed, as much information as possible should be provided as well as the proposed action requested of the Directors Council. Johnson (CA) suggested using a Google form for those wishing to add agenda items. This could include the topic and why it should be discussed. A brief could also be attached. Thompson (IFLS) suggested rather than amending the bylaws to include adding agenda items, to instead have a procedural process document.

The committee discussed the sequence of who to discuss issues addressed. Would they go to the Directors Council first, or a committee? It is often clear if a specific committee could discuss and flesh it out prior to coming to the Directors Council for discussion and voting. Typically, the chair sends a call for agenda items to just the Executive members for those meetings and the full membership for the Directors Council. Gardner suggested that a standing item on the Executive agenda could be to see if there are items to add to the Directors Council agenda. Thompson (IFLS) suggested that the MORE staff work on a timeline and process for agendas. The committee agreed.

Thompson (IFLS) suggested tweaking the procedural process for adding agenda items, and how many meetings are required for policy changes as amended in the Bylaws.

Rae (SA) will plan to send out the MORE Bylaws to all directors for review. Any further recommended changes would be available and known for the March Directors Council meeting.

Motion by Westby (EC) to propose changes to the MORE Bylaws which would require two meetings or 80% approval by the Directors and proxies present at meeting with any policy changes. Elchert (RL) seconded. Motion carried.

ADJOURN:

Johnson (CA) moved to adjourn at 10:56 am. Elchert (RL) seconded. Motion carried.

Joanne Gardner, Recorder