

MORE Executive Committee

Friday, October 5th, 2018

Present: Chair Krissa Coleman (RO); Tina Norris (HU); Becky Puhl (PH); John Thompson (IFLS).

Absent: Katelyn Noack (CA).

Also Present: Lori Roholt (MORE); Kathy Setter (MORE).

Coleman (RO) called the meeting to order at 10:58 am. A quorum was established. Compliance with open meeting law was established.

Norris (HU) moved to approve the agenda. Puhl (PH) seconded. Motion carried.

Norris (HU) moved to approve the minutes of June 29th, 2018. Coleman (RO) seconded. Motion carried.

New Business

Patron Self-Registration

Director's council was made aware that MORE can use an online form to gather information from patrons. This information would automatically populate a new patron record in Sierra. The only duplicate check on these records is on full name. It is possible for MORE to restrict access to electronic content only for these users. It is also possible to allow patrons to place holds or check out physical materials using these accounts. The service was last used in 2009. During that time, there were less electronic resources available for patrons to use, duplicate cards were created when people went online to make a new card when theirs expired, and allowing holds proved to be problematic. If MORE were to approve patron self-registration details to consider would include; explanatory form text, confirmation email message, residency, duplicate records, and expiration/record-purging.

There are essentially two options for patron registration. Option 1 would be an E-card, which would allow for patrons to use our shared electronic resources after signing up for a card online. Patrons would need to visit a member library to get a regular card for access to physical materials. Option 2 would be pre-registration, which would create a card in Sierra without any privileges until the individual visited a member library to verify the information and receive a card with access to both print and electronic materials.

There was a brief discussion about verifying residency for patrons self-registering, during which it was mentioned that WI doesn't require recently relocated residents to get a new driver's license. This would make verifying residency complicated without requiring patrons to bring proof of address (via mail) to a member library.

Since the cost for Overdrive is currently based on circulation and population, we should have some field in the registration where home library is designated. However, since online circulations are not currently used for any state or county funding, having the patron designate their own home library should be sufficient. If statutes change in the future so that online uses are counted for budgetary considerations an address verification for online users would be necessary.

Restricted access to only online materials would be achieved by using a different patron p-type; the online registration p-type already has this restriction. If in the future Eau Claire wanted to do some sort of student card these could be designated using a different p-type as well.

Expiration dates for self-registration were briefly discussed. It was decided that having an expiration date would be more trouble than it's worth, but that cards no longer being used will be purged from the system at regular intervals.

Based on the above discussion it was decided that regarding self-registration; patrons will be trusted to submit their locations without further verification for the time being, patrons will only be allowed access to electronic materials, patrons will not be allowed to place holds on any materials, and expiration dates for self-registration cards are not necessary. At any time after self-registration a patron may visit a member library, verify their address, and receive a total access MORE card.

WPLC's option to offer an online registration to Overdrive was also mentioned. MORE has little say in whether or not this happens, and Director's Council should treat it as a separate issue if it is offered.

Thompson also brought up homebound patrons, suggesting that this issue also be treated as a separate issue from self-registration. He suggested that member libraries have policies in place to serve homebound patrons who want access to electronic and physical materials.

Norris (HU) moved to send option 1 of an E-card for self-registration (which would grant access to electronic materials), to the Operations Committee so that they might outline a procedure for such registrations. An unapproved copy of the minutes from this meeting will also be provided to the Operations Committee. Coleman (RO) seconded. Motion carried.

2019 Officer Nomination Process

There have been years in the past where the Executive Committee asks for a Nomination Committee to be formed to contact and nominate potential candidates. More recently, the Executive Committee has elected to take on this task. It was suggested that since the turnover on Director's Council has been very noticeable lately, it may be beneficial and simpler to keep the current officers on unless there are other volunteers or nominations. Current officers accepted this, but a Director at Large will need to be nominated. Coleman will contact Rob at Cumberland, Linda at Balsam Lake, and Tiffany at Ellsworth, in that order, to see if anyone is willing to take on the position. The ballot will be presented to Director's Council in November.

Adjourn

Thompson (IFLS) moved to adjourn at 10:45 am. Norris (HU) seconded. Motion carried.

Respectfully Submitted by Rebecca Puhl