

## **MORE Executive Committee**

Wednesday, April 19, 2017

**Present:** Chair, Kathy Larson (BB); Secretary, Ginny Julson (BO); Kim Hennings (NR); Krissa Coleman (RO); Maureen Welch proxy for John Thompson (IFLS).

**Also Attending:** Lori Roholt (MORE).

Larson (BB) called the meeting to order at 1:00 pm. A quorum was established. Compliance with open meeting law was established.

*Coleman (RO) moved to approve the agenda. Welch (IFLS) seconded. Motion carried.*

*Julson (BO) moved to approve the minutes from December 2, 2016 meeting. Coleman (RO) seconded. Motion carried.*

### **New Business:**

#### **MORE Bylaws Review**

Roholt noted that there is a stipulation in the Bylaws that they shall be reviewed every two years. It was not done in 2016, so should be done in 2017. The committee should decide if they will review the Bylaws or assign a review committee. Any proposed amendments in the Bylaws will need to be distributed 45 days prior to voting on them. A three-quarter majority vote is required for passing amendments. Two years ago, the requirements for attendance at the MORE Directors Council and proxies were amended. There was also modification to language regarding MORE staff and that IFLS staff on MORE Advisory Committees can be voting members. Four years ago weighted voting was incorporated. The committee discussed some thoughts that using proxies continuously shouldn't be allowed. Other discussions were on the feasibility of remote attendance versus the benefits to meeting in person. It was decided the MORE Executive Committee would review the Bylaws and have any suggested amendments out by early October so a vote could be taken at the November meeting. The committee can solicit input and feedback from members prior to them being sent out for a vote. Review of the Bylaws will be added to the May meeting agenda.

#### **Budget Process Suggestions**

Roholt reviewed the standard budget process used and inquired if the Committee would like to follow the standard plan or would like to suggest a change. At the May Directors Council meeting they will see a very early budget preview. MORE staff will take suggestions for products to explore prior to the budget hearing in early July. All MORE members are invited to weigh in on the budget. Following the July budget hearing, the Executive Committee will then craft the recommended budget based on the feedback received. This budget will go to the Directors Council two weeks later for a vote. Roholt asked if there were comments or recommendations about the process or the budget worksheet format. The Committee was in consensus to continue with the timeline used previously and maintaining the same budget worksheet format.

Roholt inquired if MORE staff should be researching any new products. Questions were asked about the Boopsie launch and using mobile worklists. It was determined the capability was not quite there yet for the mobile worklists.

### **Renewal Date Options**

Currently, when patrons renew items, it renews from the date the item was renewed. Roholt noted there is also an option to have the renewal take effect from the due date. Larson also mentioned an auto-renewal feature from someone at the IUG Conference. There was concern that circulation numbers would go up. Several questions were raised about renewal date options including: impact on the current fine debate; auto-renewal implications of items with holds; and timing of the courtesy notices. The Committee decided to research this further and think of the impacts and discuss at the May 5<sup>th</sup> meeting. There was also the question if auto-renew is implemented, are courtesy notices needed.

### **Telephone Notification and Renewal System**

Roholt noted that there is money in the 2017 MORE Budget for replacing the current Telephone Notification System and renewal systems with Tech I-tiva. It was budgeted that startup costs would come from carryover. The annual cost would be about \$6,200 a year and would be a 3-year subscription. Year 1 costs could be covered through the 2017 budget. Although there haven't been recent problems with the TNS, it is a bit clunky. Innovative would continue to support the current TNS but they are not making developments or improvements to it. It was discussed that MORE should be pre-emptive and since budgeted for; replace before it would crash.

*Hennings (NR) moved to recommend that the Directors Council purchase a 3-year Talking Tech i-tiva messaging and renewal service. Coleman (RO) seconded. Motion carried.*

### **Library Card Expiration Notices**

Larson received a draft letter from Eau Claire library to be discussed by the committee for library card expiration. Eau Claire is considering sending the letter to patrons before their unused record is purged per Eau Claire's schedule, but wonders if the letter should come from MORE rather than the library itself. The committee felt a mailing like this was best handled on a library-by-library basis.

### **Adjourn**

*Welch (IFLS) moved to adjourn at 2:10 pm. Coleman (RO) seconded. Motion carried.*

Joanne Gardner, Recorder