

**MORE Operations Committee Minutes
February 8, 2022 at 1:30 pm
Virtual Zoom Meeting**

PRESENT: Lori Roholt (IFLS), Rebecca Puhl (Phillips), Meagan Bennett (Bloomer), Kathy Setter (IFLS), Tori Schoess (Roberts), Christine Lafond (Clear Lake), Laurie Braun (Ellsworth), Martha Spangler (Altoona), Jamie Smith (Hudson), Claire Parrish (Rice Lake), Christy Rundquist (Pepin), Michelle Johnson (Hammond), Jennifer Atkinson (Menomonie), Jodi Bird (Menomonie), Paula Stanton (Eau Claire) [arrived at 2:40 pm].

ABSENT: Karen Furo-Bonnstetter (Woodville), Heather Johnson (River Falls), Jennifer Rickard (New Richmond), Pam Rudie (Sand Creek).

AGENDA:

Call to Order: Rebecca P. called the meeting to order at 1:34 pm.

Roll Call/Establish a quorum: Completed.

Certification of compliance with Open Meeting Law: Compliance was verified.

Accept/modify the agenda: Motion to approve the agenda with date change of February 8, 2021 to February 8, 2022 by Meagan B.; seconded by Karen F. Motion carried.

Approve minutes from Thursday, November 11th 2021 meeting: Motion to approve by Claire P.; seconded by Meagan B. Motion carried.

Announcements: None.

Issues from other MORE Meetings/Committees: The Damaged Items Committee, which met on February 2, 2022, had their first meeting. It was decided that due to the large size a smaller sub committee would be formed who will further explore the issues regarding damages and possible system-wide solutions/guidelines. The smaller sub-committee will take its findings/recommendations to the larger Damaged Items Committee for approval before the recommendations are presented to this committee at some time in the future.

Old Business: None.

New Business:

1. **Election of Officers for 2022:** Michelle J offered to chair. Meagan B. offered to record. Motion to approve by Christy R.; seconded by Christine L., Motion carried.

2. **Discussion and possible action on CVTC patron records in MORE:** CVTC will in July of 2022, rejoin MORE as a member library. Before that time MORE policy will have to updated to deal with CVTC card holders and their unique situation. Lori has proposed the following language change to current MORE Patron Registration Policy

“General notes:

- MORE-member library staff verify an individual's identity and residence when registering them as a new patron
- Local library policy dictates the methods libraries may use to verify identity and place of residence
- Individuals may have a single MORE library record, **except CVTC affiliates may have both a CVTC patron record and a record created by a MORE-member public library.**

Discussion included CVTC's responsibilities verses MORE-member public library responsibilities regarding records and library usage. It is proposed that CVTC card holders will have a new p-type for CVTC affiliated individuals (**CVTC only** and **CVTC MORE verified**). The committee agreed that this topic may need to be revisited for future policy adjustments as the situation warrants once CVTC has joined MORE.

Motion for Lori take this policy change allowing an exception for **2 (two)** library cards for MORE/CVTC patrons to the Directors' Council was made by Meagan B.; seconded by Tori S. Motion carried.

3. Discussion and possible action on training for new employees, task sheets, quizzes, etc.

It was suggested that additional training materials are needed for new staff to be sure that they are following and understanding system-wide policies and procedures.

The discussion has been tabled for the present due to a mostly system-wide change from Google to Microsoft 365 over the next few months.

The committee will in the meantime research what the biggest errors, we as a system, are seeing. This may be a survey question to be asked in TWAM for further input on this matter. When we readdress the issue, we will look at system-wide applicable training needs and not at the local level.

Other: None

Next meeting: Monday, May 9, 2022 at 1:30-3:00 pm.

Adjournment: Rebecca P. adjourned the meeting at 2:45 pm.

Respectfully submitted by Megan Bennett, Recorder.