

MORE Bibliographic Records & Standard Committee Meeting
IFLS Library System
Draft Minutes: 5/5/2021

Present: Lori Roholt (IFLS), Meagan Bennett (Bloomer), Jenny Karls (Eau Claire), Bridget Krejci (IFLS), Madeline Page (Hudson), Jennifer Rickard (New Richmond), Kathy Setter (IFLS, ex officio), Deb Faulhaber (IFLS, ex officio),

Also Present: Julie Woodruff, Barb Krueger, Jackie Johnson, Bethany Bulgrin, Bonnie Clausen, Karen Furo-Bonnstetter, Christy Rundquist, Sara Niese.

Absent: Jon George (River Falls)

Call to order: Meeting called to order at 12:01 p.m. by Madeline Page. Quorum established in compliance with open meeting laws.

Approval of agenda: motion by Jennifer R., second by Meagan B. Approved.

Approval of minutes from March 13, 2021. Motion by Jenny K., second by Jennifer R. Approved.

Current business:

CABS service evaluation

- Lori went over the survey results that were sent out for all MORE member libraries to weigh in on their assessment of CABS at this time.
- Overall the survey seemed to indicate satisfaction with the results but concerns about current and future costs of the service.
- Under the Certified Cataloger option that was eliminated with CABS MORE Project managers were unable to keep up with all the cataloging records and verify their accuracy.
- Cataloging Partners – detailed explanation of what/who this is. Staff and/or department at a specific library who is dedicated to cataloging. So Director/Catalogers would not be considered a dedicated cataloger.
- Benefits
 - Better records on both ends (OPAC and Sierra)
- Cons
 - Cost
- CABS has plans to add a part-time cataloger later this year – this is already in the budget but COVID has delayed this new position being filled. Currently CABS has 2 full-time staff and 1 part-time staff.
- CABS cost is determined by each library's cost percentage – most pay 1-2% of the yearly CAB cost less any stipend.

- Analysis to be added to report set to Executive Committee and Director's Council
- Cataloging trends for public libraries: The committee recognizes cataloging as a specialized skillset requiring specific knowledge and the ability to learn and implement evolving standards. This is a field that is expecting drastic changes in the future and will require ongoing training. At this time many libraries are focusing on staff that are more focused on customer service and outreach. Also many job applicants do not presently possess these skills, and a focus when adding staff.
 - Patron experience: Better records making it easier to find items within the OPAC
 - Assessment of alternatives:
- CABS as opt-out: Libraries with skilled cataloging staff would prefer local in-house cataloging. IFLS staff would have to evaluate the cataloging staff to make sure that their skillset met with current cataloging expectations. **IFLS staff** would then have to **spend time** evaluating individuals cataloging work, train, and coordinate efforts with CABS and other Cataloging Partners. **If cataloging staff left mid-year** new cataloging staff would require **additional evaluation**. If new staff did not meet the cataloging standards **how would a library pay for transferring into CABS** with yearly budgets already in place? At this time MORE does not have an opt-out/opt-in mechanism that would require libraries to pay for cataloging service if staff don't meet established "opt out" criteria. This would need to be developed and implemented and may not be feasible for a year or so.
- Eliminating CABS: Would require additional IFLS staff time to evaluate and train. MORE Project managers had problems keeping up with this before due to time and staffing constraints. Many participating MORE libraries rely on the service and did so before 2021.
- Eliminating Shared Services: Shared Services libraries rely on services offered. This service does effect non-participating libraries and was offered before 2021.
- Eliminating Cataloging Partner program: Some MORE libraries have dedicated cataloging staff / departments that work in partnership with CABS catalogers. If this program is eliminated more work would fall on CABS and additional staff and/or hours would be needed to keep up with the demands and would likely increase the cost to MORE member libraries and could reduce turn-around time in catalog records.
- Eliminating Cataloging Partner subsidy from IFLS: Cataloging Partners cataloging work should continue to be subsidized as they actually have many items in hand so the fine details of a record can be handled on their end without the additional step of courier transit time to CABS.
- Increased IFLS support for centralized cataloging: Subsidizes to libraries would be appreciated by all libraries, especially at this time of budget uncertainties and is possible depending on other budgetary outlays and overages.

- CABs recommendation statement.

At this time the MORE Bibliographic Records and Standards Committee recommends that CABs be continued as is at this time. CABs has provided great value with the work done to clean up existing records and creating new records. The greatest concern at this time is the cost involved and how it is divided among all the member libraries including the Cataloging Partners. One possible suggested consideration is redetermining Cataloging Partner eligibility in the future. Going back to our old cataloging system is not an option if we want to sustain the current excellent catalog records we are now seeing through CABs and the Cataloging Partner libraries.

Motion to approve recommendation: Motion by Jennifer R, second by Meagan.
Approved.

“Coming Soon” Genre heading

Based on survey results the committee decided to eliminate this heading from the cataloging records.

Motion to approve by Jennifer R, second by Jenny K. Motion approved.

Genre Headings for consideration (Patterns, etc.)

Recipes – is this better for nonfiction titles such as cookbooks or could this crossover to fiction titles that have several recipes throughout the book (Hannah Swenson Mysteries) or in the back of the book (Amish fiction)? No consensus on this at this time – to be discussed further.

Eau Claire to send out their list of commonly used genre headings (timeline June?? to MORE Cat List) If there are any questions about individual headings in this list these can be brought before the committee for further discussion.

LGBTQIA+ Should this be added to nonfiction records or continue as we have been and add this only to fiction records? To be discussed at next meeting after input from other catalogers.

We may want to revisit the approved list of Local Genre Headings and update it accordingly at our next meeting

<https://www.iflsweb.org/knowledge-base/local-genre-headings/>

Local genre headings for Library of Things / Library of Experiences / Experience Kits

Library of Things is a fairly common term and searches turn up many instances of its use.

Experience Kits would work with many of the kits that many MORE libraries have.

Library of Things and **Experience Kits** recommended to be added to the approved Local Genre Headings list

Library of Experiences is not a heading that the committee wants to add at this time and it is recommended that it be a series statement in bib records instead of a genre heading.

Motion to approve by Jennifer R., second by Jenny K. Motion approved.

#OwnVoices Do we add this to the Local Genre Headings? This would refer to materials written by an author from a marginalized/under-represented group about their own experiences and perspective rather than an author who is not of this group.

This heading **#OwnVoices** would be added to both fiction and non-fiction works.

Eau Claire has offered to go back and add this to older records already in the system

Motion to approve Jennifer R., second by Meagan B. Motion approved.

Bibliocommons groupings – best practices

This topic to be tabled until our next meeting.

Lori to get information about what happens when a record or records are flagged under debug groupings. Where does this go? Is this something we should be using? Is there a better way to report this?

Award Note Responsibilities – do we need to reassign these responsibilities?

Award search function is only available in Bibliocommons and cannot be accessed in the Classic Catalog or in Sierra. Do we need these in the records?

Topic tabled until the next meeting.

250 [English/French/Spanish version] edition statements in dvd records.

Don't keep this as an edition statement – remove from any records brought in.

Clarify 655_7 picture books on juvenile non-fiction items

If the book has pictures it doesn't matter if it is fiction or non-fiction.

This is appropriate for both and should not be used just as a shelving directional line as not all libraries shelve non-fiction picture books with their fiction picture book collection.

Next meeting date: Late July or August exact date to be determined. The only exception will be if the May 2021 Director's Council wants further input on CABs from this committee.

Meeting concluded at 2:07 pm

Minutes respectfully submitted, Meagan Bennett -Bloomer