

MORE OPERATIONS Committee Minutes *(approved)*

April 30, 2019

Hudson Public Library

Attending: Karen Furo-Bonnstetter (WO); Kathy Setter (IFLS); Bonnie Clausen (BA); Joleen Sterk (ME); Krissa Coleman (RO); Laurie Braun (EL) Claire Parrish (RL); Maureen LeVesque (NR); Leslie LaRose (AU); Paula Stanton (EC); Jamie Smith (HU); Martha Spangler (AL); Heather Johnson (RF); Christy Runquist (PE)

Absent: Ellen Rosenow (AM); Diane Bergeron (CF)

Also attending: Lori Roholt (MORE/IFLS); Tina Norris (HU)

Call to order: Meeting called to order at 1:30 by Paula Stanton

Quorum: Established.

Compliance with Open Meeting Law: Compliance with Open Meeting Law was satisfied.

Approve agenda: **MOTION** (Coleman/Rundquist)

Approve minutes: **MOTION** (Rundquist/Sterk)

Announcements:

None

Issues/announcements from other MORE meetings/committees:

None

Old Business:

Core Competencies:

Jamie Smith - looking for best practices for staff with either a training page or IFLS training. What skill set should all circ staff have? Other libraries (Great Rivers, Milwaukee) have done modules that we could access so that we do not need to reinvent the wheel.

Heather said that River Falls had been working on creating a training guides and Lori said she would contact Tanya.

There was discussion about competencies vs training and what are the core competencies. Paula suggested we come up with what should our end game look like. Also individuals should look for specifics and send Paula examples. Tina indicated she would send the link for creating core competencies.

Damage Procedure:

There continues to be an issue with minor damaged items and how best to proceed. Perhaps libraries damage guidelines should be attached to the circ chart. It was recommended that if a library gives another library permission to circ an item one time that that put into a message so the item does not continue to circ but goes back to the owning library. Also it is ok to give another library permission to mark a book damaged. Once again it is highly recommended that libraries call one another and communicate.

Baldwin library has become very aware of mold issues with books. They have gone through their collection and weeded them out. IF they get a book with mold damage they are returning to the owning library in a plastic bag. Bonnie stressed the danger of mold to everyone's health.

New Business:

Fines Threshold blocking electronic materials:

The issue was brought up by Claire (RL) Why are we blocking things like Freading and Libby? After discussion there was no opposition to not blocking access to electronic materials. Heather Johnson indicated that at the state legislative level they do not want to see access being denied. Claire Parrish made a motion to eliminate the block on system electronic resources when a patron owes over \$10. Bonnie Clausen seconded the motion. All voted in favor with a voice vote.

Multiple barcodes in a Patron Record;

This also came from Rice Lake- Can patrons have more than one barcode? There are no restrictions. Some patrons have key cards that do not have a matching regular card. Some kids have a card for mom's house and for dad's house. There may be cases where patrons could use multiple cards to get more time on Pharos or hold twice as many items on Freading. This was not seen as a major issue.

Set next meeting date: Wednesday, Aug. 28th at 1:30 in Baldwin.

The November meeting is set for Thursday the 21st in Rice lake at 1:30.

Adjournment:

The agenda was completed at 2:57

Respectfully submitted,

Karen Furo-Bonnstetter