

MORE OPERATIONS Committee Minutes (*unapproved*)

February 18, 2019

Hazel Mackin Community Library (Roberts)

Attending: Karen Furo-Bonnstetter (WO); Ellen Rosenow (AM); Kathy Setter (IFLS); Bonnie Clausen (BA); Joleen Sterk (ME); Krissa Coleman (RO); Laurie Braun (EL) Claire Parrish (RL); Maureen La Vesque (NR); Leslie LaRose (AU); Paula Stanton (EC); Diane Bergeron (CF); Jamie Smith (HU)

Absent: Martha Spangler (AL); Heather Johnson (RF); Christy Runquist (PE)

Also attending: Lori Roholt (MORE/IFLS)

Call to order: Meeting called to order at 1:49 by Kathy Setter

Quorum: Established.

Compliance with Open Meeting Law: Compliance with Open Meeting Law was satisfied.

Approve agenda: **MOTION** (Coleman/Rosenow)

Approve minutes: **MOTION** (LaRose/Bergeron)

Announcements:

Issues/announcements from other MORE meetings/committees:

From Director's Council: Online Registration Policy – Director's Council sent to Opps to look at concerns that were expressed.

1. Patron type: Recommend e-patron for patron type
2. Home library assignment: Recommend the home library assignment be MORE
3. Fraud: This would be difficult to prevent unless MORE purchases a product that would verify patrons
4. Mediating online registrations: Online registrations would be divided up and sent out by IFLS on a regular basis to check for duplicate names, birthdates and addresses at the local libraries.
 - a. It was recommended that the patron access barcode be sent out as an e-mail. So as part of the form patrons would be required to give an e-mail address. This would also create a record of the barcode so patrons be less likely to create multiple accounts because they forgot the barcode.
5. Minimum Age: Check with John to see if there are any state statutes concerning this. Also in theory children would need to be old enough to use a computer or their parent is registering them for a card.

E-patrons could come into the library and convert their e-card into a regular library card, but at that point they would have to go through the registration verification process.

Old Business: None

New Business:

Election of Officials:

Joleen Sterk nominated Paula Staton and Paula accepted the nomination

Diane Bergeron volunteered to be Secretary

The officer slate was accepted by a unanimous vote.

Fines paid at fines free libraries:

The MORE policy has not changed so patrons may pay at any library and libraries cannot waive other libraries fines. It would be appreciated that large fines be paid at the owning library or transferred to the owning library if they are paid by check.

Establishing Core competencies;

Each library has its own competencies for its job descriptions. There are training modules on the IFLS web site and other systems also have modules that can be used.

Establishing or defining existing Data Privacy Laws

In Wisconsin these are defined in State Statute

Other**Yearly training hours and opportunities**

Check TWAM, Leah sends out IFLS training opportunities, Mini training sessions will again be held at local libraries.

ILL stickers potentially for system wide use

Every library handles their ILL differently so however your library would like to manage the checkout process. Maureen can always be contacted for recommendations.

Set next meeting date: Tuesday, April 30 at 1:30 at Hudson

Adjournment:

Respectfully submitted,

Karen Furo-Bonnstetter