

MORE Executive Committee

Friday, July 07, 2017

Present: Chair, Kathy Larson (BB); Kim Hennings (NR); Ginny Julson (BO); Krissa Coleman (RO); John Thompson (IFLS)

Also Present: Lori Roholt (MORE); Kathy Setter (MORE); Bridget Krejci (MORE); Jennifer Rickard (NR); Sue Quesier (BN); Hollis Helmecci (LA); Kate Johnson (EW); Katherine Elchert (RL); Katelyn Noack (CA); Maureen Welch (IFLS); Barbara Krueger (DP) Alyson Jones (AL); James Nalen (AM); Pamela Westby (EC); Deb Faulhaber (IFLS/Shared Services); Mary Hebda (OG).

Larson (BB) called the meeting to order at 10:02 am. A quorum was established. Compliance with open meeting law was established.

Hennings (NR) moved to approve the agenda. Julson (BO) seconded. Motion carried.

Coleman (RO) moved to approve the minutes from June 2, 2017. Hennings (NR) seconded. Motion carried.

New Business

2018 MORE Budget Hearing

Roholt noted that she would go line through line on the budget and take questions along the way. She asked attendees to wait until the end for suggestions for changes to add, remove, and adjust line items.

Annual Maintenance – Innovative:

The top section of the budget provided includes Sierra software support and maintenance. These costs typically go up a few percentage points each year.

Innovative – Other Products:

Other products are listed on lines 5 – 18. MARCIVE is an \$8,000 line item. This is for ongoing authority processing services. Library Elf has been in the budget for many years and is based on subscription at a cost of \$2,800. NoveList Select online catalog provides enhanced content. MORE has budgeted for NoveList Select for 3-4 years now. Encore includes the annual subscription rate. This would be year 2 of the 3 year contract. If Decision Center is renewed there would be a small increase for an annual contract. The original contract was for 5 years which expires December 2017. Content Café will be continued in 2018 and provides the cover images for the online catalog which has been best in terms of images provided. The library app Boopsie hasn't been available yet.

(Hebda (OG) arrive at 10:08 am)

Roholt believes the developer will be flexible and adjust the start date to better reflect when the product can be used. The budget includes the year two costs for an annual subscription. iTIVA from Talking Tech for the telephone notification and renewal service costs were off in 2017. There has been a revision for 2017 and 2018 costs are provided going forward. As discussed, the current TNS software is old and the decision was made to be proactive and replace it to avoid lag time. No new products were suggested for inclusion in the 2018 budget.

Host Site Expenses:

Host Site Expenses is based on IFLS' state aid and includes some IFLS personnel, committee meetings, training, travel, and telephone expenses. The amount of \$270,000 has remained the same for several years. In 2018, IFLS is expecting a small increase in aids and this is reflected in the budget. CVTC Data Center charges for hosting the Sierra and Encore servers has worked out well and provides a low cost option.

Meeting & Training Expenses:

Management Team Training is used for seminars, webinars, and consulting with Innovative for the MORE Management Team. The Conferences line has been kept steady at \$7,000 for many years. This pays for MORE to send some staff to IUG Annual conference. There have been variable number of people who can attend based on location and how far that money will go.

Miscellaneous Expenses:

The Publicity for Promo Items and Training Materials remains flat for 2018. There is a small increase in the Bibliographic Utility and no change in the Operating Contingency.

Roholt asked for suggestions to add, remove, or adjust items within the preliminary 2018 budget. Questions were asked about the Boopsie App and how it should be reflected in the 2017 and future years budgets based on the problems encountered with a start date. Roholt will discuss with the Business Manager to see how best to budget for Boopsie. Roholt added that the developer has agreed to push the start date of the subscription out.

(Thompson arrived at 10:18 am.)

Roholt's recommendation is to leave the costs associated for Boopsie in the budget. Any unspent funds can transfer to carryover. Once we get a better picture, the decision can be made how to use carryover that has resulted.

Content/Materials Purchases:

The Statewide OverDrive collection buying pool has increased to \$1,150,000 for 2018. Cost to MORE will increase a small amount. The cost is based on usage and population of our system. OverDrive Advantage is a purchase in addition to the statewide collection. The Resource Sharing/Collection Development (RSCD) Committee has recommended leaving at the amount at \$20,000.

The RSCD has also recommended Flipster and Freading at the same costs for \$10,000 and \$9,000 respectively. Roholt noted that Flipster costs were \$16,000 for 2017, but the Eau Claire Public Library and some other libraries have added funds/subscriptions. Paula Stanton of Eau Claire does the selection for the Collection Development Project to purchase high-demand materials in any format. The RSCD Committee has recommended the same funding in 2018 as it was in 2017 at \$12,000.

Roholt was able to provide usage statistics for OverDrive by type, eBook usage, audiobook usage, Flipster usage by title and totals, and Freading usage.

Roholt asked for any recommendations to be made to the 2018 budget under the content section.

Welch noted of the \$99,000 for the WPLC E-content buying pool, WPLC will return 12,000 into our Advantage account. WPLC is trying a more balanced approach in serving patrons faster.

Roholt noted that yesterday afternoon she sent out a document outlining the cataloging options for 2018 and the costs for each option. Roholt explained the cataloging options and Deb Faulhaber, Shared Services Coordinator, was available to answer questions.

Everyone thanked for coming.

Executive Committee Discussion and Recommendations on 2018 MORE Budget

Julson (BO) moved to recommend the 2018 MORE Budget as presented. Thompson (IFLS) seconded. Motion carried.

Roholt will clarify how to budget Boopsie with the Business Manager and bring something more coherent to share at the Directors Council meeting.

Adjourn

Thompson (IFLS) moved to adjourn at 11:21 am. Hennings (NR) seconded. Motion carried.

Joanne Gardner, Recorder