

MINUTES
MORE Directors Council
Friday, September 15, 2017

Present/Attending: Alyson Jones (AL), James Nalen (AM), Leslie LaRose (AU), Rebecca Dixen (BA), Linda Heimstead (BL), Sue Queiser (BN), Megan Taylor (BB), Ginny Julson (BO), Diane Weber (BR), Katelyn Noack (CA), Carol Burnham (CH), Joe Niese (CF), Cricket LaFond (CL), Lisa Bragg-Hurlburt (CO), Rob Ankarlo (CU), Barbara Krueger (DP), Tiffany Meyer (EL), Katie Johnson (EW), Marlene Nelson (FR), Tina Norris (HU), John Thompson (IFLS), Hollis Helmecci (LA), Ted Stark (ME), Bea Volgren (MI), Kim Hennings (NR), Mary Hebda (OG), Kelly McBride (OS), Kayla Campbell (PL), Nancy Miller (RF), Krissa Coleman (RO), Ginny Scheiderer (SO), Rebecca Schmitt (SV), Lori Stanek (ST), Karen Furo-Bonstetter (WO).

Proxies: Sue Queiser for Dawn Ayers (CM), Bea Volgren for Lynne Schauls (CE), Paula Stanton for Pamela Westby (EC), Ginny Julson for Marilyn Blumer (GC), Barbara Krueger for Michelle Johnson (HA), Mary Hebda for Deb Hyde (PF), Karen Furo-Bonstetter for Christy Rundquist (PE), Hollis Helmecci for Katherine Elchert (RL), Ginny Julson for Cathy LeFevre (SA).

Also Present: Lori Roholt, Kathy Setter, Bridget Krejci, and Joanne Gardner.

Absent: Amber Yares (DR), Laura Tomcik (FC), Jill Glover (LU), Rebecca Smith (PH), Jane Enright (PR), Sarah Adams (SC), Allison Lutz (TL).

CALL TO ORDER:

Larson (BB) called the meeting to order at 10:03 am.

ESTABLISH A QUORUM:

Julson (BO) confirmed that a quorum was established by roll call vote.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW:

Compliance with open meeting law was verified.

MODIFY/APPROVE AGENDA:

Motion to approve the agenda by Hennings (NR); Stanton (EC) seconded. Motion carried.

Kayla Campbell of Plum City, Diane Weber of Bruce, and Megan Taylor of Bloomer were welcomed to the Council as new directors. Kathy Larson is attending today's meeting as her last meeting to Chair.

MINUTES:

Motion to approve the minutes from July 21, 2017 meeting by Thompson (IFLS); seconded by Meyer (EL). Motion carried.

MORE ADMINISTRATOR'S REPORT:

A printed version of the MORE Administrator's Report is available online and was posted yesterday.

As mentioned at the July meeting, the developers of the Library App Boopsie said the product was almost ready and appeared in the App Stores a few days later. It is available, but Roholt conducted a cursory initial testing and encountered a lot of problems with the App and communicated such to the developer. They fixed some things, but problems are still outstanding such as the transactional time is really show. The App doesn't have the performance we would expect. Developers are working on it, yet Roholt believes we'll find more issues once more people check it out. Roholt is not able to provide a timeline of when the App would be ready. The developer will be adjusting the start date to when the App is fully functional. Libraries can download the App and try it out yourself.

Roholt announced that there is an updated MORE Online Catalog homepage for libraries to check out. It includes the new logo. The link is provided in Roholt's report. Information was also included in TWAM with an opportunity to provide feedback. The homepage preserved almost all the same functionality and links.

At the July Directors Council, the 2017 revised budget was approved and included expenses for a new TNS software. The vendor and reseller is working on a "pricing review" for the product. Once the review is complete, we can start working on switching over from our current product. Roholt has communicated the expectation that the switch would occur in 2017.

Roholt thanked the Council for making their cataloging option selections. Ten libraries have chosen the cataloging service; five will use Shared Services; and 29 have selected the certification option. MORE Staff are developing plans for the next steps and the certification group will get rolling with training.

MORE FINANCIAL REPORT:

Roholt had nothing to report about the financial reports. The spending is on track for the year with nothing unusual. Roholt plans to post the spreadsheet next week on the Directors Council page.

IFLS DIRECTOR'S REPORT:

Thompson noted that IFLS is working on budget development and planning. Librarians should let Thompson know by Monday of any suggestions.

The State Budget is out of Joint Finance and passed by the Assembly. IFLS will lose some revenue from the State. There will not be System Technology Block Grants for Systems in 2018. IFLS would lose about \$35,000 in revenue. If the new State Budget passes out of Joint Finance, IFLS would receive an extra \$36,000 in funds. The additional funds would essentially be a wash for 2018. Some contingency money was set aside for system tech money because of the anticipated loss of LSTA Grants disappearing from the Federal Budget. In 2019, IFLS should receive an additional \$30,000 in state dollars on top of the 30,000 in 2018.

Thompson will be presenting at the regional PLSR Update in Rice Lake on Wednesday. Librarians, Library Board members, and Friends of the Library are invited. Thompson will also present Thursday in Ashland. A virtual presentation will be held on Tuesday. Interested parties are welcome to attend one or all of the presentations. The PLSR Workgroups will be presenting their models at the WLA Conference. There is a track for each workgroup. Information continues to be recorded and posted on the PLSR Website for those unable to attend the conference in person. In November, Thompson will do more regional meetings in the same locations. Thompson noted that he can provide individual presentations for Boards or a region upon request.

ISSUES/REPORTS FROM MORE COMMITTEES:

Bibliographic Records and Standards:

Setter noted that the Bib Committee met last week and four new members were added. A larger group size is appreciated. They are trying to make better records which spurred the whole cataloging option being presented. Templates are always being updated. Recently, the DVD templates were worked on. A MORE Cataloging email list is used for sending messages and cataloging rules. Let Setter know if someone from your library needs to be added to the list. Setter noted that the rule was always to use the hardcover edition for the bib record with paperbacks added to it. A lot more titles are coming out with paperback and hardcover simultaneously. It was decided whoever cataloged the item first would do a bib record for the format whether hardcover or paperback.

Operations:

Furo-Bonnstetter noted that the Ops Committee spent some time talking about the damaged items form following the September Directors Council meeting. If an item is received with a yellow slip, it should not be circulated and instead returned to the owning library to evaluate. The hold would not get triggered. Also, if an item circulations after noted damage, the owning library has the option to bill the library. The committee also talked about reimbursements and using multiple name fields for preferred and legal names.

RENEWAL DATE OPTIONS:

The Executive Committee recommended to remove the “too soon to renew” and recommended renewing from the due date. After discussing at the last Directors Council, librarians wanted to go back and discuss the impacts with their staff.

Motion to remove the “too soon to renew” from the due date and to remove the “too soon to renew” restriction by Hennings (NR); seconded by Helmecki (LA). Motion carried by voice vote.

Thompson suggested that MORE share out the procedure with implementation taking effect October 1st.

OWNING VERSUS LENDING RULES:

Helmecki spoke on behalf of Elchert in regards to owning versus lending rules in that Elchert is committed to changing from applying the lending library’s rules upon checkout, rather than the owning library’s.

Miller (RF) noted that in talking with staff in charge of circulation; if the thinking is to make easier for the end user, that the change would be a good idea. On the other hand, if the work is completed to make the change and decide the switch isn’t as anticipated, that would be a lot of work to make the change only to switch back.

Setter estimates the work would involve a minimum of six months to get everything switched over. They would have to create a new set of loan rules for each library. At the end of the project, Setter felt it would be better to clean up the loan rules.

Motion to keep Owning versus Lending Rules as it currently is and not be discussed for one year by Krueger (DP); seconded by LaFond (CL). Motion failed by Roll Call Vote.

Stanton (EC) noted that the Council is talking about this as librarians, and not thinking as the customers. It may be unrealistic to standardize a fine schedule and not all library boards would approve the changes. From a customer perspective, it is a way to unify what customers get from the customer’s end. It is a lot of work for the catalogers, mainly Setter, and front line staff to explain the new rules. It would be much easier for customers to understand. Customers complain more about fines than they do due dates.

Miller (RF) raised a concern for some libraries that going fine free would be difficult for libraries to make up as the libraries would have to come up with that lost revenue by cutting something else.

Quesier (BN) is at opposites with Rice Lake going fine free. Because of the close proximity, patrons are going between the libraries. Quesier said her Board has

approved buying materials and making board policy, and yet someone else's board is making the loan rules.

It was noted that Milwaukee County is the only other library in the state using owning library rules. Lending library rules are probably in the future. LaFond noted that it might be easier to sell when more of the state are using lending library rules.

Coleman (RO) noted that only 4 out of 53 libraries in IFLS are fine free.

Dixen (BA) stated that in St. Croix County, four libraries are within ten miles of each other. Patrons do have the choice of which library's policies and procedures they prefer and felt it does make a difference of which library they choose.

Motion by Stanton (EC) to change to Lending Rules which will be set by Setter's workload as to when this will take effect; seconded by Helmeci (LA). Motion passed by Roll Call Vote.

OFFICER ELECTION:

The Council thanked Kathy Larson for Chairing. Vice Chair Krissa Coleman will chair the November Director's Council meeting and Executive Committee meeting until new officers are elected.

CORRESPONDENCES:

Jane Enright at Prescott is retiring. Their library is hosting an open house for Jane on Thursday, September 28th from 4-7 pm.

Cathy LeFevre from Sand Creek also plans to retire and the position has been posted. LeFevre is available to work until the annual report is completed in early 2018.

IFLS welcomes new colleague, Rebecca Kilde, to the staff as the PR & Communications Coordinator.

There are several posters available to interested libraries. Some are vintage.

It was noted that Heather Johnson of River Falls led a wonderful series of events which is a great example of using community partners to make something large happen.

ADJOURN:

Motion to adjourn at 11:38 am by Furo-Bonnstetter (WO); seconded by Coleman (RO).