

MINUTES
MORE Directors Council
Friday, January 20, 2017

Present/Attending: Christina Jones (AL), Leslie LaRose (AU), Rebecca Dixen (BA), Linda Heimstead (BL), Sue Queiser (BN), Kathy Larson (BB), Ginny Julson (BO), Kathy Voss (BR), Paula Stanton (CA), Joe Niese (CF), Cricket LaFond (CL), Lisa Bragg-Hurlburt (CO), Rob Ankarlo (CU), Barbara Krueger (DP), Pamela Westby (EC), Tiffany Meyer (EL), Marilyn Blumer (GC), Tina Norris (HU), Hollis Helmecci (LA), Jill Glover (LU), Ted Stark (ME), Bea Volgren (MI), Deb Hyde (PF), Rebecca Smith (PH), Jacquie Pooler (PL), Nancy Miller (RF), Krissa Coleman (RO), Cathy LeFevre (SA); Rebecca Schmitt (SV), Lori Stanek (ST), Allison Lutz (Turtle Lake), Karen Furo-Bonnstetter (WO).

Proxies: Kathy Larson for James Nalen (AM), Sue Queiser for Dawn Ayers (CM), Bea Volgren for Lynne Schauls (CE), Bea Volgren for Amber Yares (DR), Bea Volgren for Marlene Nelson (FR), Rebecca Dixen for Michelle Johnson (HA), Maureen Welch for John Thompson (IFLS), Kathy Larson for Kim Hennings (NR), Bea Volgren for Kelly McBride (OS), Jacquie Pooler for Christy Rundquist (PE), Gus Falkenberg for Jane Enright (PR), Christina Jones for Katherine Elchert (RL), Barbara Krueger for Ginny Scheiderer (SO).

Also Present: Lori Roholt, Bridget Krejci, Joanne Gardner.

Absent: Carol Burnham (CH), Katie Johnson (EW), Alyson Jones (FC), Mary Hebda (OG), Sarah Adams (SC).

CALL TO ORDER:

Stanton called the meeting to order at 10:04 am.

ESTABLISH A QUORUM:

Julson confirmed that a quorum was established by roll call vote.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW:

Compliance with open meeting law was verified.

MODIFY/APPROVE AGENDA:

Motion to approve the agenda by Helmecci (LA); Jones (AL) seconded. Motion carried.

MINUTES:

Motion to approve the minutes from November 18, 2016 meeting by Pooler (PL); seconded by Niese (CF). Motion carried.

MORE ADMINISTRATOR'S REPORT:

Roholt provided an oral as well as written report. Development continues on a new library app from Boopsie. There will be another form to provide library information. There will also be a preview period before the app is ready to launch.

Flipster, the digital magazine service, became available for customers on January 16. Roholt will provide usage statistics when they're available. The vendor compiles stats monthly. A link to Flipster is posted online on the catalog homepage. Patrons can also access through their local library websites. The stats can also help figure out authentication issues.

Patrons began receiving courtesy notices on January 16. The layout appeared oddly the first couple rounds. It is hoped the display has improved. Delivery appears to take a while for all notices to be delivered. Roholt believes that has improved as well.

Roholt, Setter, and Krejci plan to hold mini-training sessions at libraries across the system in 2017 as a more concerted effort to get out to the libraries. MORE staff will try to do the mini-trainings monthly. Staff intend to bring a few timely topics, but mostly time for questions from staff. Roholt thanked the volunteers who have already hosted and libraries may also get a hosting request from Roholt.

Motion to approve the MORE Administrator's Report by Furo-Bonnstetter (WO); seconded by Krueger (DP). Motion carried.

MORE FINANCIAL REPORT:

Roholt reported that the books for 2016 will be closed soon. Currently the budget reflects underspending of about \$45,000. Unspent funds will be added to carryover for the following year.

Motion to approve the MORE Financial Report by Helmecci (LA); seconded by Meyer (EL). Motion carried.

IFLS DIRECTOR'S REPORT:

Welch reported that Thompson was in Fitchburg today providing a presentation on the Public Library System Redesign (PLSR) process. Thompson will also be making a presentation in Madison to the DPI Cabinet on PLSR.

The IFLS Board of Trustees will be meeting January 25th and will be electing their chair. Stanley library is back in compliance as of this week. The compliance issue was over exclusive control of library funds.

Thompson and Juli Button will be providing an Annual Report Clinic and member library annual reports are due February 13th to IFLS Office. Questions on annual reports should be emailed to both Button and Thompson.

WLA Legislative group photographed legislators with library systems and Welch showed a poster with Kathy Bernier that was available for anyone interested whose library is within her district.

ISSUES/REPORTS FROM MORE COMMITTEES:

There was no update from the Bibliographic Record and Standards Committee. Minutes from this committee are available online.

The Operations Committee also has minutes available online. They have discussed uniform policies for Institutional Cards although no decisions have been reached. A few libraries are working on a revised damaged item form. The improvement was to spell out the procedure itself on the form. Feedback is welcomed.

ANNUAL REPORT DATA:

A couple documents were handed out for assisting member libraries in completed their 2016 annual reports. The first handout explains how the prefilled numbers were arrived at and the second document includes the numbers filled-in.

Roholt's colleagues compiled the information gathered from Sierra and other sources and prefilled in the electronic and paper form. Roholt asked directors check over the numbers and compare to last years. The numbers on electronic materials were prefilled by Wils.

Annual report questions should be sent to Thompson and Juli Button. Directors can also open a help desk ticket for assistance.

Stanton noted that the Annual Report Clinic provided by IFLS is very helpful and directors can complete their reports during the clinic.

SPECIAL ELECTION OF MORE OFFICERS:

It was noted that the MORE Bylaws don't stipulate that the vice chair becomes chair when the chair position is vacated. It is not out of bounds neither that someone from the MORE Executive Committee move into the chair position.

Miller (RF) nominated Kathy Larson (BB) to serve as Chair. No other nominations taken from the floor.

Motion to approve Kathy Larson (BB) to serve as Chair by Helmecci (LA); LaRose (AU) seconded. Motion carried.

Dixen (BA) nominated Krissa Coleman (RO) to serve as Vice Chair. No other nominations taken from the floor.

Motion to approve Krissa Coleman (RO) to serve as Vice Chair by Krueger (DP); Furo-Bonnstetter (WO) seconded. Motion carried.

CORRESPONDENCES:

Bea Volgren is celebrating her one year work-versary with the Milltown Public Library today.

ADJOURN:

Motion to adjourn at 10:32 am.

Joanne Gardner, Recorder