

## **MORE Bibliographic Records and Standards Committee Meeting**

IFLS

Draft minutes Sept. 7, 2017

Present: Marguerite Blodgett (BO), Bridget Krejec (IFLS), Kathy Setter (IFLS), Meagan Bennett (BL), Jon George (RF), Jennifer Rickard (NR), Barbara Kruger (DP), Jennifer (Jenny) Karls (EC), Alyssa Woods (PF), Julie Woodruff (EC)

Meeting was called to order at 10:31 by Julie. Quorum was established in compliance of open meeting laws.

Marguerite is the recorder for the meeting.

Motion to approve the agenda by Barbara, seconded by Jennifer R. Motion approved.

Motion to approve the minutes from May 18, 2017 meeting by Jennifer R., seconded by Barbara. Motion approved.

### **News from MORE Staff:**

Cataloging survey was deferred to the end of the meeting.

Comments on the use of a qualifiers in the 020 |q need to be standardized. Sound recordings, DVD, etc. should not be used in the 020. This information is provided elsewhere in the record. Do add paperback, publisher, etc. when there is more than one set of isbn's on a record. Examples: hardcover and paperback, Blackstone Library edition and Blackstone Retail edition.

### **RDA Implementation**

DVD template – Bridget is looking for good DVD records to use as examples that cover most of the criteria. Jenny K. will look at DVD records and make recommendations for template examples. Foreign film example is needed.

Game template - Change 300 Description says audio; examples show sound. Description needs to be changed to sound. Verify that all formats are on the quick list page and make sure local genre matches, add authorities where needed – MORE Staff will do this.

Further updates to the DVD and Game templates will be deferred till Julie and Jenny K. return from the OLAC conference.

### **Sierra issues –**

Hawaii Five-0. Lori Roholt will investigate this issue of the “-“ causing records not to be found. Currently adding extra 246 to make it work. The “-“ is acting as a stop indicator in searches. Follow up on this at the next meeting.

### **MARC tags –**

246: Do we need to be automatically adding 246 if a subtitle exists in 245? Many fiction titles have the subtitle “a novel”. Adding a 246 creates a second entry in encore and classic. The two entries are often one right after the other creating confusion for customers. Committee is to look at some examples from their new cataloging to see how it searches before next meeting. We will revisit this next meeting.

250 Widescreen vs wide screen -

We are seeing a lot of records come through with a 500 note with wide screen as two words. Current practice is to put “widescreen” or “fullscreen” in the 250 so it the aspect shows up in the brief display. In Encore the 250 doesn’t show in brief display, though it does shows towards the top in full display. RDA standard is to have “wide screen” or “full screen” in the 500. There was discussion on is having a 250 widescreen or full screen still beneficial. Most items being released are in wide screen format. Full screen is found only on some TV shows and older releases of movies.

Many new records are coming through with the 500 field filled out with edition information. If it is not in the record add a 500 note that says “Wide screen” or “Full screen” and the aspect ratio if it’s on the item.

From RDA best practices - “Aspect Ratio (RDA 7.19) on pages 146-148, designating field 500 for that information. RDA 7.19.1.4.1.3 presents the controlled terms as “full screen” and “wide screen” (with each as a two-word phrase).”

500\_\_|a Wide screen (1.78:1)

It was decided that we no longer need to add the 250 statement unless there is an edition statement on the front cover. Examples: “Special Directors Cut”, “Deluxe remastered edition.” Bridget will Update DVD template to reflect these changes.

595 note –

The 595 expected publication date is not being automatically stripped in load tables. This note needs to stay in the record till item publication date arrives. MORE staff will remove 595 expected publication date note after publication date.

There is standard language the 595 expected date note. AV materials should use “Expected release date” and print materials use “Expected publication date.” If it’s provided put the entire date, Month, date and year. MORE staff will send out macros for these.

## **Subject/Genre headings**

Local subject headings review –

We will remove the following since there are no records with these heading – “blue holes” and “cooking for college students.”

“Life skills for new readers” Currently there two records with this subject heading, both items are quite old. Kathy will look at the records and contact owning libraries about possibly withdrawing the items or adding a different heading. “Life skills for new readers” will be deleted.

Remove RFPL centennial book discussion kit.

Portable energy meter is a form and will be moved from local subject to local genre.

Wisconsin digital depository item – remove from subject list. These are weblinks. Lori will see if these are being used and report back to the committee.

Added a 690 \_7 Sport stacking|2local

Local genre –

Add the heading “Coming soon kids.” Quick list links will be added for all the “Coming soon headings.

Move CVFRP from genre to subject.

Foreign films add for headings for languages. Example: Spanish language films. With [BS1](#) note to change to appropriate language.

Add 655 \_7 Launchpads.

Novelization -

Replaces “Radio and television novels” and “Movie novels.” This heading it to be used for actual novelization of a movie, radio or television show that is in chapter book format. It is not to be used for picture books. The “Novelization” heading will be added to all records contain the headings “Radio and television novels” or “Movie novels.” The records will be checked to make sure they are true novelizations and if not, the subject heading will be removed.

Beginning readers – LC has added the heading “Readers (publications).” Several members of the committee will check with staff to see if they are searching for items in under “Beginning readers.” They will report back on this at the next meeting.

A note to clarify the difference between “Book with CD-ROM” and “Book and CD-ROM” will be added to the local genre headings list.

The following genre headings will be removed: “Hardboiled” and “Police procedural” – Jon will remove these. He will change “Humorous” to the correct LC heading “Humorous fiction”.

A subject link in other lists will be added for “Gentle reads” A list of gentle read authors will be added to the MORE training page.

Spanish language materials (and other languages) –

Use "655 \_7 Spanish language materials." If the item includes more than one language use "655 \_7 Spanish language materials|xBilingual." Julie will take care of French language cleanup. Jon will clean up Spanish, and other languages.

### **Adding paperbacks to hardcover records practice.**

Typically hardcover comes out first. Some popular authors are now releasing hardcover and paperback editions at the same time. Catalog what you have in hand. It is ok for paper or trade edition isbn to first one listed in the record. No need to change the information in the 300 field from paperback to hardcover. Whoever catalogs the item fully should add the isbns for the item in hand first. MORE staff will reword the book template to reflect this change.

### **News from MORE Staff – Update on Cataloging survey due 8/31**

Update on cataloging survey. 10 libraries opted to pay for someone to update their bib records. 29 elected to have their person certified to catalog. This change was brought about by way too many poor records being added to the catalog. MORE staff is working on training procedures for those libraries who want to have a staff member be certified.

### **Issues and assignments for the next meeting**

Review Game template

Lori is checking into the Hawii five-0 searching issue.

Committee members will ask staff if they are searching the subject heading "Beginning readers."

Next meeting date Dec. 7, 10:30 am at IFLS

Meeting adjourned 1:16 pm.

Minutes respectfully submitted, Marguerite Blodgett – Boyceville Public Library