

## MORE Bibliographic Records & Standards Committee Meeting

IFLS Office

Draft Minutes 12.02.16

Present: Marguerite (BO), Jenny (EC), Julie (EC), Jennifer (NR), Jon (RF), Bridget (MORE, voting), Deb (MORE), Kathy (MORE)

Call to order: Meeting called to order at 12:15 pm by Julie, Chair. Quorum established in compliance with open meeting laws.

Approval of agenda: motion by Jennifer, second by Marguerite. Approved.

Approval of minutes from 9.26.16 meeting, with slight correction: motion by Jennifer, second by Julie. Approved.

### **Announcements from other committees**

Per the Executive Committee: it's time to sign up again for committee work for 2017. Kathy will check with some of the other libraries (particularly BL, CF, PF, PH) to see if anyone is interested in joining Bib.

### **Current business:**

Templates.

Discussion and field-by-field review of the audiobook template and examples. Bridget will update with changes.

A couple of reminders:

You do not need 300 |bdigital, CD audio.

You do not need 500 Unabridged if it's in your edition statement.

You do not need to add 500 Compact disc/discs anymore.

Game, audiobook templates: Ran out of time. At the next meeting we will look at the audiobook and music CD templates, and the game template if time permits.

Marcive

Per our stop word discussion last time: Although our catalog now ignores A, An, The in enhanced contents notes, it appears Marcive strips these out. You don't need to remove these anymore, and there is no point in transcribing them.

On a related note: If you are cataloging a series that has reached 10 volumes, please go back and fix previous volumes to include a 0, i.e. |v01, |v02, etc. so that these sort properly in the cataloging. Should your series hit 100 volumes, the same will apply to double-digit volumes: |v021, |v022, |v023. Do not worry about publisher series numbering (DAW collectors books, Harlequin, etc.) It is not necessary to start off series numbering with a leading zero as most series never reach 10 volumes.

Subjects/genre headings

655 \_7 Gentle reads. |2local an authority record now exists. MORE staff will try to assemble a list of authors working in this genre and add headings as time permits. They welcome suggestions.

Local headings:

New local heading, EC only: 690 Dabble box (EC)

New local heading open to all: 690 Makerspace collection.

Uniform titles and videos:

Use 130 main title uniform titles for feature films and \*complete\* TV series

Use 730 added entry uniform titles for a single season or episode(s) less than the whole. Leave off the season designation. Remove the season designation in |n if you see it. We prefer the season designation in the 245.

The correct qualifier for TV programs and Made-for-TV movies is (Television program)

If more than one version of a film or TV series was made, and there is not already an established LC authority record, qualify your uniform title with a year.

## **New Business**

Awards list: We went through our list of awards we want to add 586 notes for, updated who they are assigned to. Kathy will send out the latest version.

Book collection scope in the OPAC: The current scope includes books, board books, and big books, not graphic novels and large print. We would like those bib formats to be added.

Television series titles: The 245 should reflect the exact language on the title frame, disc label or packaging. However, for all TV series: please add a 246 of the title followed by designation season and numeral

e.g. 246 3\_ Luke Cage. |nSeason 2

Resource sharing: owning versus lending. MORE currently follows owning library rules: items check out the same wherever you pick them up. An Operations subcommittee is currently considering changing this to a system where the lending library's (pick-up location) rules would take precedence. A vigorous discussion ensued about the implications and amount of work involved in making a change of this nature. **At our next meeting, the Bib Committee will be drafting a statement for the Director's Council detailing our concerns.**

## **Next meeting**

Owning vs. Lending

Music CD templates.

380 field: Bring your suggestions for a simple, standard list of terms we can use. What are we seeing on OCLC?

Next meeting date: Thursday, Feb. 9, 2017, 10 am at IFLS

Meeting adjourned: 3:18 pm

Minutes respectfully submitted,

Jon George  
River Falls Public Library