

## MORE Bibliographic Records & Standards Committee Meeting

IFLS Office

Corrected Minutes 9.29.16

Present: Jenny (EC), Julie (EC), Jennifer (NR), Jon (RF), Bridget (MORE, voting), Deb (MORE), Kathy (MORE)

Call to order: Meeting called to order at 10:30 am by Julie, Chair. Quorum established in compliance with open meeting laws.

Approval of agenda: motion by Jennifer, second by Bridget. Approved.

Approval of minutes from 5.26.16 meeting: motion by Jennifer, second by Bridget. Approved.

### **Current business:**

Templates.

Discussion and field-by-field review of the book template and examples. Bridget will update with changes.

### **Highlights:**

020 Prefer to leave price off. Use a semicolon between qualifiers

082 Retain non-DLC numbers (unless 813, F, Fic, Easy, etc.)

246 Prefer not to use |i since this still doesn't work properly in Classic catalog.

264 EC always adds \_4 |c© if inferring publication date from copyright date. Preferred method. CreateSpace is a manufacturer, not a publisher. Use the author as the publisher for CreateSpace materials if no other publisher is given.

3xx fields: Prefer fields with |b codes

5xx Guided Reading Level is 521 8\_

505 00 We believe the stop word list is now working properly in the contents field. Julie will check and verify this in Encore and Classic catalog and report back next time. If true, we no longer have to strip out initial articles from enhanced contents notes.

520 Please add a summary for nonfiction materials if title/contents/subjects do not adequately describe the item.

Kit template: Since this is a non-RDA template, Julie suggested we just show some examples of good records.

Game, audiobook templates: Ran out of time. At the next meeting we will look at the audiobook and music CD templates, and the game template if time permits.

A reminder for audiobooks and musical sound recordings: unless you have a different recording date in the 518, you should use "t" in the 008, not "p" even when your 264 |c is a © date.

If you are listing both® and ©, the correct format is:

264|c®2005|c©2005

You don't have to list © if there are both, but definitely list ®

#### Marcive

It is OK to strip out duplicate MARCIVE fields if you see them (this was happening particularly in the edition and series fields). The last load was OK and the problem seems fixed. If you see this happening again, fill out a tech ticket.

#### URIs/control numbers

Will MARCIVE do this for free? Supposedly this would not change our headings procedures.

When a heading gets sent out, it comes back with a control number added. No decision reached on this.

#### Subjects/genre headings

655 \_0 Start using "Young adult literature" for YA nonfiction.

655 \_7 Gentle reads.|2local Julie will create an authority record for this and we can start using. Send names of appropriate authors to Julie.

Not all comics are graphic novels, but all graphic novels are comics. If you use 655 \_7 Graphic novels.|2lcgft, please also add 655 \_7 Comics (Graphic works)|2lcgft

Graphic novels can be fiction or nonfiction. You can also use 655 \_7 Nonfiction comics.|2lcgft for graphic nonfiction.

New local heading: 690 \_0 One Book, One Community

#### **New Business**

##### DVD checkout periods

A reminder that a complete TV season should have a 2 week check-out period regardless of running time. "Too soon to renew" message will pop up on items unless you have them out for a certain number of days.

1 week checkout: 3 days

2 week checkout: 7 days

3 week checkout: 10 days

##### Alternate title discussion

I believe this concerned preferred indicators when adding 246 alternate titles. Currently the display constant for 130, 240, 246 (any indicator), and 730 is just Alt Title in both Encore and Classic. Is there a way to turn the correct display constants on?

##### 856 trailer note

EC is no longer adding these

### Uniform title

130 uniform titles are currently constructed with either (Motion picture) or (Television program) Should we be using (Made-for-TV movie) or (Television mini-series) or equivalent terms where appropriate? Discussion pushed back to next time. [As I said at the meeting, my concern is this conflicts with established LC practice. For instance, LC uses 130 Battlestar Galactica (Television program : 2003) with a 430 Battlestar Galactica (Television mini-series). There appear to be only 2 LC ARs that utilize (Made-for-TV movie) and one that uses {Television movie) but I think these exceptions only highlight the rule. For instance 130 Boy in the plastic bubble (Television program), 130 Brian's song (Television program : 1971), 130 Kung fu (Television program : 1986). Per previous discussions I've had on A-V cataloging listservs, consensus is TV movies fall into "Television programs" categories and not "... films" categories.]

Other new business was covered in the templates discussion.

### Next meeting

Be prepared to discuss awards list and which awards you are responsible for.

Audiobook and Music CD templates, Game template as time permits

380 field: We would like to create a standard list of terms we use. Bring your suggestions.

130 Uniform title: should we be using more specific qualifiers for TV movies, mini-series?

Next meeting date: Dec. 2, 12:15-3pm at IFLS. Come by 11:30 am if you want to go to lunch beforehand.

Meeting adjourned: 1:30 pm

Minutes respectfully submitted,

Jon George  
River Falls Public Library