

**MORE Directors Council**  
**January 23, 2015**  
**Meeting Minutes**

**Attending:** Christina Jones (AL), James Nalen (AM), Linda Heimstead (BL), Sue Queiser (BN), Kathy Voss (BR), Paula Stanton (CA), Joe Niese (CF), Lisa Ludwig (CO), Megan Olson (CU), John Stoneberg (EC), Tiffany Meyer (EL), Jeanne Friedell (EW), Chris Byerly (FR), Shaleen Culbert (GC), Linda Donaldson (HU), John Thompson (IFLS), Hollis Helmecci (LA), Ted Stark (ME), Kim Hennings (NR), Kelly McBride (OS), Rebecca Smith (PH), Jacquie Pooler (PL), Nancy Miller (RF), Brenda Hackman (RO), Cathy LeFevre (SC), Norma Scott (SO), Rebecca Schmitt (SV), Karen Furo-Bonnstetter (WO).

Also attending: Kathy Setter, Lori Roholt, Julie Woodruff.

*Proxies:* Augusta – Lisa Ludwig; Baldwin – Karen Furo-Bonnstetter; Bloomer – Kim Hennings; Boyceville – Lisa Ludwig; Milltown – Chris Byerly; Rice Lake – Ted Stark.

John Stoneberg called the meeting to order at 10 a.m.

Quorum was established with 34 libraries and 101 votes present.

Compliance with open meeting law was established.

Introductions were done for new directors at Chippewa Falls (Joe Niese) and Spring Valley (Rebecca Schmitt).

Helmecci (LA) made a motion to approve the agenda; Smith (PH) seconded. Motion carried.

Thompson (IF) made a motion to approve the minutes from November 21, 2014 meeting; Miller (RF) seconded. Motion carried.

**Current Business**

The MORE financial reports were emailed out earlier in the week. Not final, but very close. Overall, everything looks good. Lines highlighted in yellow are estimates as bills have not been received yet. Byerly (FR) made a motion to approve the financial reports; Hennings (NR) seconded. Motion carried.

Roholt went over the MORE Administrator's report. Question on image coverage from Syndetics. There is a little better coverage on DVDs and much better coverage on e-books. Helmecci (LA) made a motion to approve the Administrator's report; Pooler (PL) seconded. Motion carried.

Annual report information packets were distributed to those present. Roholt went over the fields MORE staff filled in and where the numbers came from. They are pre-filled in the electronic reports. Explanatory information, worksheets, grids of electronic collection counts by library, lending and borrowing in system and out of system, registered borrowers and the circulation by Act150 spreadsheet were included. Question on whether electronic downloads count for Act 150 reimbursement; no they do not, but they are counted separately in the annual report.

System wide circulation overall is down. Roholt was asked to send out a spreadsheet showing the percentage down for each library. Thompson commented that library use peaked in the down economy and things are now going back to normal levels.

### **New Business**

Because of a resignation the Director's Council needs to elect a Secretary Jones talked about the work involved in being secretary; she commented that being on the Executive Committee is a good experience. A laptop will be provided during meetings for the secretary to use if needed. Call for nominations or volunteers. Nancy Miller (RF), who is director-at-large, volunteered to be secretary if someone would fill the director-at-large position. Megan Olson (CU) volunteered. Thompson (IF) moved to elect Miller to the secretary position and Olson to director-at-large; Byerly (FR) seconded. Motion carried.

Ludwig (CO) as chair of the Resource Sharing and Collection Development committee went over the proposed changes to the rental policy. Main change is that libraries set their own loan period and fees. LeFevre (SA) made a motion to approve the revised rental policy. Helmecki (LA) seconded. There was a question on wording in the line "MORE will use the Immediate Rental Charge, where the rental fee is added to the patron record at the time of checkout so the fee can be collected at that time." Agreed to change that line to: "MORE will use the Immediate Rental Charge; the rental fee is added to the patron record at the time of checkout so the fee can be collected at that time." It was questioned whether a library might choose to charge nothing. This is not the intent. Thompson (IF) moved to amend the policy to say "Fee-based rental policy"; Miller (RF) seconded. Amendment carried. Motion carried.

Communications: Kathy Setter announced that she will be gone for 3 weeks and to use the helpdesk for any problems or questions. John Thompson thanked everyone for their support during the past couple months.

Chris Byerly asked about availability of tax forms. State forms have come, but federal forms are being restricted and no instruction booklets are being provided. Some discussion ensued on the library's role in tax form distribution.

Meeting adjourned at 10:43 am.

Kathy Setter  
Acting Secretary