

MORE Executive Committee
Friday, April 4, 2014
1:30 p.m.

Indianhead Federated Library System, Eau Claire, WI

Attending: Kim Hennings (NR) Chair, Hollis Helmecki (LA) Vice-Chair, Christina Jones (AL) Secretary, James Nalen (AM) Member at Large, Lori Roholt (MORE) ex officio. Proxy: Maureen Welch for John Thompson (IFLS).

Call to order: Hennings called the meeting to order at 1:32 a.m. Quorum was established and the meeting was properly noticed under the Wisconsin Open Meeting Law.

Approve Agenda: (Jones/Helmecki) MOTION to approve the agenda; PASSED by voice.

Approve Minutes: Nalen commented that in the discussion of the Project WIN decision-making process, Roholt suggested libraries get feedback from their Boards after receiving the 2nd Draft Recommendation Report, not the Final Recommendation Report. In the minutes, Final Recommendation should be changed to 2nd Draft Recommendation. (Nalen/Helmecki) MOTION to approve minutes from March 7, 2014 with above stated modification; PASSED by voice.

Project WIN Decision-making process: Roholt gave an update on the Project Win timeline, which the Leadership Team altered at their last meeting. The all library meeting schedule for April 23 in Ladysmith has been postponed due to concerns that came up in the first draft survey results and a feeling from libraries that the process is moving too quickly. The 2nd Draft Recommendations Report will be released April 16. At the end of April, each system will hold a meeting of its ILS consortium to discuss the 2nd Draft Report and any issues that may have come up in the survey results. For MORE, this meeting will occur on April 23 in Menomonie, location TBA. An estimated budget will be part of the 2nd Draft Recommendation Report and therefore available to discuss at the April 23 meeting. The all library meeting will now occur tentatively on May 14 in Ladysmith. At the end of May or beginning of June, libraries will receive the Final Recommendation Report, and all three systems will need to decide whether to move forward by August 8, meaning the MORE directors will need to vote about Project Win at the May or July Directors Council. Helmecki suggested asking for any remaining issues at the May 30 meeting and voting in July, and Welch suggested asking attendees of the April 23 meeting which they prefer. Hennings suggested that most libraries will likely prefer July so they would have more time to review the report.

Adjourn: 1:50 a.m.

Project WIN Exploration Process Timeline

First Draft Recommendation Report

- Week of Feb. 24: First Draft Recommendation Reports from committees completed.
- Mar. 3: First Draft Recommendation Report formatted and accompanying survey completed. Feedback due from libraries regarding Community Forum meeting logistics.
- Mar. 5: Leadership reviews First Draft Recommendation Report and Survey. Also, leadership reviews feedback from libraries regarding Community Forum format.
- Mar. 10: First Draft Recommendation Report and Survey released to member libraries.
- Mar. 21: First Draft Recommendation Report Survey closes.

Second Draft Recommendation Report

- Mar. 28: Committees receive report survey feedback and information to begin work on Second Draft Recommendation Reports.
- Apr. 11: Second Draft Recommendation Reports from committees completed.
- Week of 4/14: Leadership holds a meeting to review the Second Draft Recommendation Report from the committees and releases report to member libraries.
- Week of 4/21: A meeting of the directors of libraries from the three systems is held to have a forum for a facilitated discussion of the Second Draft Recommendation Report.

Final Recommendations Report

- Week of 4/28: In-person, facilitated Leadership Team meeting to discuss and formalize Final Recommendations Report.
- May 5: Final Recommendations Report released to member libraries.
- May 19-30: Special ILS meetings held in all three systems to vote on Final Recommendations Report

