MORE Bibliographic Records & Standards Committee Meeting

Minutes (unapproved)

June 5, 2014

Present: Marguerite (BO); Jon (RF); Donna (EC); Jennifer (NR); Joleen (ME)

Also present: Kathy (MORE); Julie (MORE); Deb (MORE)

Call to order: Meeting called to order at 10:35 by Marguerite, chair. Quorum established.

Approval of agenda: Motion by Jennifer, seconded by Donna

Approval of minutes from April 22, 2014 meeting: Clarification from Sharon on how Eau Claire is handling Blu-ray/DVD combo. packs. Motion by Jon, seconded by Jennifer.

Announcements from other MORE committees:

Lucky Day Collection approved at Directors' Council meeting last Friday. The intent is to keep extra copies of bestsellers in libraries for browsing patrons. Must adhere to 1 (for the consortium) to 1 (lucky day) purchasing ratio. It is understood that libraries will follow the established 5 to 1 ratio for regular purchasing obligations first, before beginning to supplement with Lucky Day materials.

Kathy Setter has started formulating new location codes. New loan rules are already in place: Books will circ for 1 wk., DVDs for 3 days. No renewals, no holds. Overdue daily fines are: 50 cents for books and 1 dollar for DVDs.

If someone has a hold on an item, and they are able to get it through the Lucky Day collection, it should clear their name from the holds list, because both items are attached to the same bibliographic record. (That's the way it works with existing rental collections) Participation is optional, and decided on an individual library basis.

There should be some indication for all libraries that an item is part of a Lucky Day collection, and should not be used to fulfill holds. How long an item stays in the Lucky Day collection will also be up to individual libraries to determine. Most likely, this would be until all holds on a title are fulfilled. Catalogers will need to use the right itype to identify these materials, and participating libraries will need to ask MORE staff to set up new location codes: for Lucky Day books and Lucky Day DVDs. Staff should NOT pull these items or set them aside for patrons.

Current Business

*RDA implementation: Training webinar on Tuesday, June 24 from 2-3:30 pm. Formats covered: book, large print, board book, graphic novels. Session will be archived for people to refer to. Donna and Julie will work on developing and distributing "RDA cheat sheets" before the webinar.

Donna made the motion that all bibliographic records for print materials with a publication date of 2013 or newer will be cataloged using RDA standards beginning July 1, 2014. Jon seconded. Motion carried.

Discussion re: system staff time available to correct short bib. records. Roughly 20% of MORE libraries are doing authority work. Julie encouraged bib. committee members to clean up records as they are able, especially adding relator terms, spelling out abbreviations, fixing hybrid records, and doing headings reports.

340 Should have |nlarge print|2rda. Point size should be added if available. Add to template and examples. Julie will send notice to MORECat list.

New Business

*Project WIN: Good discussion at Directors' Council. Directors will vote at next Directors' Council meetings, at the end of July and beginning of August. All 3 systems must vote yes in order for the project to move forward. Discussion about cost, staffing, funding structure, utilization of all SIERRA modules. loan rule consistency, and relative benefits for libraries that already have a high level of standards and service. The proposed project is only being discussed as a merger…no other options are currently being considered. IFLS has a quote for INNReach, in the event that another avenue needs to be explored.

*ENCORE Update: There are software issues to be resolved…most notably that Overdrive econtent does not show up if there are fines on a patron record. There will be no series index in Encore. To help identify series in Encore, search series name, look at related searches on the left sidebar, and look for established terms to link to. Also look at Novelist content at the bottom of the search page. It takes a while to load, and does not cover all series materials. This is unfortunate, but beyond our control. Individual libraries with Innovative membership could put in enhancement requests.

There will be a link to Encore from the current OPAC 4-6 weeks before we go live. System staff will do a webinar on using Encore before we go live, hopefully by the end of summer. Mobile users will be redirected to Encore automatically, but there will always be a link for the classic catalog.

*MARCIVE: Julie learned through Project WIN committee work that Northern Waters uses this service for ongoing authority control. There is a setup fee of $900 - $1,000, and a per record charge. The cost is 11 cents/record, up to 50,00 records. After 50,000 records, the rate is 9 cents/record. Last year we added 44,000 bibs. Marcive receives files, adds lexile headings, updates author and subject headings, series headings, and adds 33x fields for RDA. Bibliographic records are not coded as RDA records, because Marcive is not adding relator terms. Julie would create and send a list of new bibliographic records, (minus kits, toys, and short order bibs). Overnight, Marcive would return a file of new authority records. Contracting this part of authority work with Marcive or Innview would address and simplify cleanup work that needs to be done, but isn't. Julie would still download authority records. This process could be done weekly or bi-weekly. If contracted with Marcive, INNView would not appear in Sierra. Another option is to go through OCLC for authority control.

Jon raised several good questions, including: how does Marcive differentiate people if there are no dates? How would we protect relator codes as we have them established? How does Marcive handle subdivisions? What thesaurus is used for genre headings? Does it automatically change invalid headings, or does it generate a list? Will it change local subject headings, or can we set up a profile to ignore local subject headings? How does it handle persons appearing as subjects, instead of authors?

Julie pointed out that the last exhaustive authority control work was done in 2005. She asked the Bib. Standards committee to consider mystery fiction by the end of the year.

Motion by Jennifer to recommend to Directors' Council that we contract with Marcive for MORE database authority work for the 2015 budget cycle. Donna seconded. Motion carried.

*GMD headings – when and if to strip from the records:

In RDA cataloging, the MARC tag 245 |h -- General Material Designation (GMD) is replaced by three new MARC tags:

336 - Content
337 - Media Type
338 - Carrier Type

With RDA standards set to be implemented on July 1, 2014, the committee considered implications of stripping [GMD] from all bibliographic records. There is a software limitation of 32 format codes and corresponding icons to display different material types in the catalog. Discussion about what materials types are most heavily sought out, and what might be combined to conserve icons. Discussion about alternate search strategies to locate specialized materials.

MISC category includes: 3D objects, microform slides

BOOK & AUDIO includes: Book & CD, Book & cassette

Magazines/Newspapers: combined

*BLU-RAY/DVD COMBO created

*BOARD BOOK

*BIG BOOK

Motion by Jennifer to remove [GMD]s from all bibliographic records once new format codes and icons are created, beginning July 1st. Joleen seconded. Motion carried. Julie will send out notice to MORECat list.

*Version in 800/830 series field - Subfield "s": Motion by Donna to strip |s in series field for spoken word (audio content). Second by Jennifer. Motion carried. Julie will fix in global update.

*GENRE HEADINGS AND THE USE OF SUBDIVISIONS: Julie's goal for the consortium is to follow standards, resulting in less editing. Cataloging staffs all over the country are shrinking, which highlights the need for system staff to set priorities.   Focus could be on record enhancement, rather than record editing. The Encore catalog moves patrons from a headings display search to keyword searching. This reflects consumer preferences for a clean interface and more natural language terms.

Discussion about patron search strategies, and how people will find things using Encore.   Local genre headings can still be used…there should just be as few exceptions as possible. Bib. committee members can think about a list of desired local headings for the next meeting.

Jon made a motion to stop using juvenile subdivisions in genre subject headings, pending Eau Claire's approval. Second by Joleen. Motion carried.

ASSIGNMENTS: Julie will send gaming template to committee for review.

Next Meeting: Friday, Sept. 12 at Menomonie Public Library at 10:00 am.

ISSUES FOR NEXT MEETING:

Headings and the use of subdivisions

RDA implementation (likely audiobooks)

Gaming template (being worked on by national committee now)

Project WIN update

Encore update

Budget update

Meeting adjourned at 1:20 pm.