

MORE Bibliographic Records & Standards Meeting
Minutes (Approved with decision clarification highlighted)
July 18, 2013
Present: Marguerite (BO) ; Jane M. (PR); Jon (RF); Jennifer (NR); Joleen (ME)

Also present: Kathy (MORE); Julie (MORE); Deb (MORE)

Call to order: Meeting called to order at 10:30 am by Jennifer Rickard, chair.

Approval of agenda: motion by Marguerite, seconded by Jane

Minutes approved: motion by Jon, seconded by Jane

DECISIONS:

Capitalization practice-- MORE local practice use sentence case. Motion made by Jennifer, seconded by Jane. carried.

Transcribe 490 field exactly as it appears on the item; include initial articles, and volume, numbering, part, etc. **8xx field is the authorized form, remove the wording "volume, number, part," etc., leave in numeration.**
Motion made by Donna, seconded by Jennifer. carried.

CURRENT BUSINESS:

Sky River: initial quote was for \$44,000 revised to high 20,000s. Demo on August 14 or 15, or the following week, please let Julie know what works for you. Sky River has RDA dropdowns. We have time to think it over, want people to use/test it (a least a week or two). FYI-- if they don't have a MARC record in their database, they will try to get it for you (turnaround time of 3 days), it is part of the subscription pricing.

RDA: book & audiobook templates to be developed & then training (target is September)

Webinar for RDA toolkit in August at IFLS is a possibility.

Draft information for book template:

Add this line to template: 010

Keep the following fields for a basic level record:

020 (can use the abbreviation of pbk, etc.),
035
040 (must have a b & e subfields)
082 LC Dewey number

100 author **Discussion: are we using *je* for author, composer? Not adding relator codes at this time, except for *je ill* or *je nar* (for audiobooks).** We will wait for the next relator code update before making a decision. Leave in those that are already present.

240 uniform title

245 |c how many authors to list? **Discussion: list all authors, editors, etc. that appear on the title page, as they appear on that page, in the statement of responsibility.**

246

250 Use what is on the item (Second edition, Anniversary ed., etc.)

264 1_ **Discussion: (take what's on the title page) |c publication date-- no date? guess at date, use reissue date, etc.,**

264 4 _ **Discussion: if a different date 264 4 _ if there is no publication date, but there is a copy right date & guessing at publication date use this field**

300 include paging, illustrations, and maps, spell out everything except cm, period after cm **IF** there is a 490

336, 337, 338 no ending punctuation, **Discussion: *lb is a code, leave in if present, graphic novels & picture books will have two 336 fields; book w/CD requires a duplicate set of 3xx fields (for the CD);***

490 is a transcription field, include whatever is on the item, (490 1 traced, 490 0 is not traced) 8xx is the authorized form strip out the v., no., pt.

5xx notes,

504 paging is spelled out;

520 summary notes should be supplied if fiction, may use Amazon.com since we now have a link to their website on our OPAC.

505 content notes if informative, i.e. short stories,

6xx no abbreviations, continue to use gsafd, if no LC equivalent,

7xx use |e terms (relator codes) leave |i as is (if found in record);

8xx see 490 section.

CLEAN UP PROJECTS:

Donna will work on Dept. headings (spellout)

Humorous fiction (gsafd genre heading) -- Julie will place in create list & members will work on them as time permits

Reminders and miscellaneous:

Continue to use |e ill and |e nar as per the November 2012 meeting decision

Large print items will have a 3xx portion, but forthcoming in a 340(?)

Continue to add GMDs, easy to strip out globally at a later date.

Board books, big books and braille? We will make an edition statement for them, similar to widescreen, use brackets [board book] at the point when we strip out all GMDs.

Future meeting dates:

Subcommittee meeting-- audiobooks, music, combine with the Sky River demonstration date (August)

Regular meeting: September 12 location TBD

Jon made the motion that Bibliographic Standards Committee recommend MORE purchase the Encore platform. Joleen seconded. motion passed.

Motion to adjourn: 1:25pm by Marguerite.