

## **MORE OPERATIONS Committee Minutes (Approved)**

**April 30th, 2012**

### **Menomonie Public Library**

**Attending:** Maureen Welch (IF), chair; Laura Miller (EC); Virginia Kujawa (ME); Mark Drkula (RL); Bridgett Krejci (BB); Christy Rundquist (PE); Kathy Setter (MORE) ex officio; Mary Vernau (AL); Jennifer Rickard (NR); Mary Greatens (RF); Jane Geraets (EW); Chris Byerly (FR)

**Absent:** Jane Miller (PR); Karen Furo-Bonnstetter (WO); Leslie LaRose (AU)

**Also attending:** Laura Anderson (RL); Renee Ponzio (EC); Raechel Schink (IFLS Intern)

**Call to order:** Meeting called to order at 1:32 pm by Chair Maureen Welch.

**Quorum:** Established.

**Compliance with Open Meeting Law:** Compliance with Open Meeting Law was satisfied.

**Approve agenda:** **MOTION** (Rickard/Greatens) to accept agenda; **PASSED** by voice.

**Approve minutes:** **MOTION** (Kujawa/Greatens) to approve minutes of February 13<sup>th</sup>, 2012.

**PASSED** by voice.

**Issues/announcements from other MORE meetings/committees:** None

#### **Announcements:**

Virginia Kujawa informed the committee that starting Tuesday, May 1<sup>st</sup>, a holds pick-up and return location in Elk Mound will be open. This “branch” of Menomonie PL will be open 2 days per week (Tuesday and Thursday 4pm – 7pm). Elk Mound will get courier on Tuesday mornings. A current Circulation desk clerk from the LE Phillips Library has been hired to work that desk in Elk Mound.

#### **Current Business:**

**Introductions:** Completed

**Election of Secretary:** Laura Miller agreed to take minutes for current meeting. Volunteers will be sought at the time of the meeting.

**Report on new libraries:** See previous announcement re: Elk Mound. The other 2 libraries which joined MORE are doing fine. (Ogema and Amery)

**Report on Sierra:** Several members of the MORE Operations had attended IUG and commented on some features that Sierra would allow (no busy or broken records) and some enhancements that were only to come with Sierra (paging list printed more than once; Net-flix type holds on series; move item level hold to bib)

#### **New Business:**

##### **IUG Conference Reports**

Several MORE Operations meeting members who attended IUG commented on sessions and information that are of interest, such as 2012 enhancements and Sierra enhancements.

##### **Courtesy Notices – Turn on?**

There will be two new courtesy notice options as part of the next upgrade that may potentially be positive and pro-active notices for patrons:

1. When card is about to expire
2. When hold(s) is about to expire

When these options become available, further discussion will occur at the committee meeting.

#### **Preferred searches in patron account – discuss action date**

Currently a patron is notified for 30 days of new (and repeat) preferred search items. This length of time can result in a lot of duplication of notices of the same item.

Motion to recommend 15 days (vs. 30 days) from Catalog date as action date for when patron is notified of a preferred search item. (Rickard/Vernau). Approved.

#### **4) Circulation Contact list**

Lori Roholt updates the MORE site with whom to contact at each library regarding Circulation related issues/questions/concerns. Libraries should let Lori know of any changes.

#### **5) Circulation Policies and decisions manual**

A document: MORE Consortium – Operations Committee  
SUMMARY OF DECISIONS AND TO DO LIST AS OF 5/1/00

This 14 page document was distributed to members for review of relevancy and/or changes to original decisions from the start of the MORE Consortium. The committee reviewed through page 4 with changes to be noted on the new document created by Lori Roholt.

#### **Issues and assignments for next meeting:**

Issue: DVDs being circulated in cases that item purchased in (flimsy, no firm front).

Assignment: Continue to review list of MORE Consortium DECISIONS and TO DO LIST, specifically list of Manual Blocks.

**Set next meeting date:** Monday , July 30<sup>th</sup>, 2012 - 1:30pm at Altoona PL.

**Agenda completed.**

**Adjournment:** 3:40 pm

Respectfully submitted,  
Laura Miller